



SWIMMING CANTERBURY WEST COAST INC.

MINUTES OF THE BOARD MEETING

Meeting opened 1pm at the Jellie Park Fitness Centre on 14th August 2016

1. Present: Wayne Rollinson, Janice Rennell, Graham Scammell, Monique van Vugt, Ashley Cassin, Michael Toomey, Brigitte Mahan

2. In Attendance: Debbie Rahurahu (Administrator)

Wayne (Chairperson) welcomed those present

3. Apologies: Nil

4. Minutes of the previous meeting read and accepted

Moved: Monique

Seconded: Graham

Carried

5. Matters arising: Nil

6. Correspondence in / out:

SNZ

Technical Advisory Committee Vacancies

SNZ Regulations

2017 Event Dates

Election Results

SNZ Regional Membership Summary 2015-2016

Competition Structure - Swimming New Zealand Regulations

Freestyler article - SCWC SC Champs

Regions

Makos Committee- Terms of Reference, proposed dates for C & T, standards for Zonal Juniors

Sport Canterbury

Class 4 Gambling Review - Significant Moment for the Funding of Sport in New Zealand

Clubs

QEII- Permission for Ezra Dalley to attend the Swimming Nelson Marlborough Winter Short Course meet 5-7 August

Wharenui- Permission for Taiko Torepe Ormsby to attend the Swimming Nelson Marlborough Winter Short Course Meet

Aquagym- Permission for George Schroder to attend the NSW Short Course Champs in September

Aquagym- Permission for Christopher McFadden to attend the NSW Short Course Champs in September



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Other

Zonal Committee- Draft Terms of Reference
Rata Foundation: 2016 Annual Public Meeting date notification
ParaFed Canterbury Sports Update
First Class Accounts: Recent changes to the reporting standards for Charities?
Fairfax Media: Join A Club - Special Feature Christchurch
Charities Services Update Newsletter
Infinity Foundation Online Grants System- Registration
Linwood, Heathcote, Central Directory- CCC
George Berry, Plains FM- Story on SCWC SC Champs

Correspondence

Moved: Graham Seconded: Michael Carried

7. Transfers

Mr E A Dalley from Aquagym Swimming Club to QEII Swim Club
Mrs S Sugrue from Jasi Swim Club to Canterbury West Coast Administration.
Ella Tracey from Wharenui Swim Club to QEII Swim Club
Marvin Tracey from Wharenui Swim Club to QEII Swim Club
Anna Vermyuk from Wharenui Swim Club to QEII Swim Club
Mr M M Furrer from Ashburton Swim Team to Swim Timaru
Miss J M Furrer from Ashburton Swim Team to Swim Timaru
Mr R Z Furrer from Ashburton Swim Team to Swim Timaru
Miss K S P Peauafi Symonds from Wharenui Swim Club to Ashburton Swim Team
Mr G Turnbull from Waimate Amateur Swimming Club to Swim Timaru
Miss A Whitworth from QEII Swim Club to Jasi Swim Club
Mr K T Clarkson from Waitaha Swim Club to Selwyn Swim Club
Miss K A Clarkson from Waitaha Swim Club to Selwyn Swim Club

Moved: Ashley Seconded: Michael Carried

8. Records

Women 9 & Under 50 Back

40.57	Yixuan Li at QEII Sprint Meet	2/02/2013	QESCB
39.91**	Hanna A. Abdou at Waitaha Winter Blast 2016	19/06/2016	JASCB-CB

Men 12-12 50 Free

27.95	Tamatoa SANIUELA-MCENTYRE at Aquagym Challenge Meet 2 SC 05	18/11/2005	WHACB
27.72**	Taiko H. Torepe-Ormsby at Wharenui Winter Olympics 2016	1/07/2016	WHACB

Men 16-16 100 Fly



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56.03	WILLIAM J. CAMPBELL at 2012 Trans Tasman	2/07/2012	WHACB
55.31**	Satori J. Dobbie at Wharenuui Winter Olympics 2016	1/07/2016	QESCB

****Men 12-12-100 Free**

1:00.70	SATORI J. DOBBIE	6/7/2012
1:00.53	Taiko Torepe-Ormsby at Wharenuui Winter Olympics 2016	1/7/2016

** Record currently held in the TM Database by Matthew Harford (1:00.43) as an ED swimmer. Record was swum prior to the merger. To be discussed in General Business

Men 13-13 50 Back

29.40	JED B. SMITH	6/08/2011
29.26	Gus Kelliher at Canterbury Secondary Schools 2016	5/05/2016

Men 16-16 100 Back

56.91	CAMERON J. JAMES	6/08/2011
56.67	Satori Dobbie at Canterbury Secondary Schools 2016	5/05/2016

Men 16-16 50 Fly

25.84	Matt PHILLIPS	30/09/2012
25.42	Satori Dobbie at Canterbury Secondary Schools 2016	5/05/2016

Discussion was held regarding **Record, currently displayed on published Records as being held by Satori J. Dobbie, but held in TM Database by Matthew Harford who was then an ED swimmer. Janice noted that all records should have been merged at the time of the amalgamation with Eastern Districts, with the fastest record standing. At this time only this and one other record is affected.

MOTION:

That Eastern Districts and Swimming Canterbury West Coast records be merged with the fastest record standing.

Moved: Janice

Seconded: Michael

Carried



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Financial records

ACCOUNTS PAID:

DATE	DETAILS	AMOUNT
1-May-16	NZ Post (Stamp)	0.60
11-May-16	BBIT Solutions Email Service	25.30
11-May-16	XCM Clothing SIC&T tops	70.50
11-May-16	David Prattley Toner etc	96.69
11-May-16	Wharenui ASC Refund Affil SNZ error	105.50
11-May-16	BBIT Solutions Tech Support	172.50
11-May-16	SNZ Last Affilia catch up	2,275.50
11-May-16	AquaGym Zonal Payout	290.00
11-May-16	Wharenui ASC Zonal Payout	870.00
11-May-16	Jasi Swim Club Zonal Payout	1,015.00
11-May-16	BBIT Solutions New laptop	1,666.86
12-May-16	Auditors Confirm Rep	50.00
20-May-16	WESTPAC Business Crd- Direct Debit	20.08
20-May-16	Amanda MacLeod office exp	65.00
20-May-16	Amanda MacLeod Ph/Internet	118.59
20-May-16	XCM Clothing printing carnival towels	120.75
20-May-16	Selwyn Swimming Club Zonal Payout	145.00
20-May-16	Amanda Campbell Nags Manager half flight	158.00
20-May-16	Wharenui ASC NAGS Manager Payment	174.00
20-May-16	Warehouse Stationary	266.27
29-May-16	WESTPAC (Credit card fee)	50.00
7-Jun-16	BBIT Solutions email servic	28.30
7-Jun-16	Selwyn Swimming Club Zonal Payout	145.00
16-Jun-16	Accomplish Cash Manager	402.50
17-Jun-16	Asure Townsman Motor	500.00
	Bronze squad acc dep	
17-Jun-16	Swim T3 Wellington L Tri	750.00
	Series prizes	



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20-Jun-16	WESTPAC Business Crd- Direct Debit	50.60
20-Jun-16	Warehouse Stationary	249.60
	Stationery Payment	
20-Jun-16	SNZ Affiliation Payment	55.50
20-Jun-16	Canterbury Sports Fo 2016	55.00
	Subscri Paymt	
21-Jun-16	HyTek (Meet Manager 6)	732.14
23-Jun-16	Post shop (Postage)	3.00
28-Jun-16	Amanda MacLeod Office exp June	65.00
28-Jun-16	David Prattley Tri series Trophies	76.00
28-Jun-16	Amanda MacLeod Ph/Internet June	117.73
28-Jun-16	Moller-Young badges bars	1,107.11
28-Jun-16	Medals Plus SC Regional Medals	2,449.50
8-Jul-16	Wharenui Amateur Swi	745.86
	Mainland Sub NZ OPens	
8-Jul-16	AquaGym Mainland Sub NAGS	895.03
8-Jul-16	Wharenui Amateur Swi	994.48
	Mainland Sub Division II	
8-Jul-16	Jasi Swim Club Mainland Sub NAGS	2,535.91
8-Jul-16	XCM Clothing Tri Series Uniform	2,459.14
8-Jul-16	Wharenui ASC Mainland Sub	2,237.57
8-Jul-16	North Canterbury SC Mainland Subs NAGS	1,939.23
8-Jul-16	Swim T3 Wellington L Tri Series Prizes	36.75
8-Jul-16	Pro Aqua Services Lt Devel	42.00
	camp pool hire	
8-Jul-16	Hokitika Swim Club	49.72
	Mainland Sub NZ Juniors	
8-Jul-16	Selwyn Swimming Club	49.72
	Mainland Sub NZ Juniors	
8-Jul-16	Vikings Swimming Clu	99.45
	Mainland Sub Division II	
8-Jul-16	Swim Timaru Mainland Sub	99.45
	NZ Juniors	



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8-Jul-16	SNZ Coach Fee Payment	100.00
8-Jul-16	David Prattley Tri Series Stationery	101.19
8-Jul-16	Vikings SC Mainland Subsidy	120.01
8-Jul-16	QEII Swim Club Mainland Subsidy	125.00
8-Jul-16	Waitaha Swimming Clu	149.17
	Mainland Sub NZ Juniors	
8-Jul-16	Geraldine Swimming C	149.47
	Mainland Sub NAGS	
8-Jul-16	Greymouth Swim Club	198.90
	Mainland Sub Division II	
8-Jul-16	Ashburton Swimming C	198.90
	Mainland Sub NZ Juniors	
8-Jul-16	Waitaha Swimming Clu	198.90
	Mainland Sub Division II	
8-Jul-16	Coronation Park Mote Tri	200.00
	Series Accom Dep	
8-Jul-16	Jasi Swim Club Mainland	397.79
	Sub Division II 18825997	
8-Jul-16	AquaGym Mainland Sub NZ Juniors	348.07
8-Jul-16	Vikings Swimming Clu	348.07
	Mainland Sub NZ Juniors	
8-Jul-16	Ashburton Swimming C	298.34
	Mainland Sub NAGS	
8-Jul-16	Greymouth Swim Club	298.34
	Mainland Subsidy	
8-Jul-16	Wharenui Amateur Swi	248.62
	Mainland Sub NZ Juniors	
8-Jul-16	Jasi Swim Club Mainland	397.79
	Sub NZ Juniors	
8-Jul-16	Selwyn Swimming Club	447.51
	Mainland NAGS	
8-Jul-16	North Canterbury Swi	497.24
	Mainland Sub Division II	
8-Jul-16	Ashburton Swimming C	497.24



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	Mainland Sub Division II	
8-Jul-16	North Canterbury Swi	497.24
	Mainland Sub NZ OPens	
8-Jul-16	Jasi Swim Club Mainland	497.24
	Sub NZ Opens	
8-Jul-16	Selwyn Swimming Club	696.13
	Mainland Sub Division II	
8-Jul-16	Pivot Marketing Ltd Squad	652.28
	pathwa Caps	
8-Jul-16	Swim Timaru Mainland Subsidy	596.69
8-Jul-16	AquaGym Mainland Sub Division II	569.69
8-Jul-16	AquaGym Mainland Sub Opens	497.24
14-Jul-16	Amanda MacLeod Office Exp July	65.00
14-Jul-16	Christine Cassin Mainland	98.00
	Sub Officials	
14-Jul-16	North Canterbury Swi	98.00
	Mainland Sub Official	
14-Jul-16	Amanda MacLeod Ph/Internet July	117.65
14-Jul-16	J & M Russell Mainland Sub Officials	138.00
14-Jul-16	Swim Timaru Mainland Sub STU Official	147.00
14-Jul-16	Ron Clarke Mainland Sub Official	216.00
14-Jul-16	Ashburton Swimming C	315.00
	Mainland Sub Ash Official	
14-Jul-16	Greymouth Swim Club	315.00
	Mainland Sub Officials	
14-Jul-16	Wharenui Amateur Swi	727.00
	Mainland Sub Wharenui Off	
14-Jul-16	SNZ Affiliation Fees	4,275.50
14-Jul-16	Coronation Park Mote Tri	3,410.00
	Series Accomodation	
14-Jul-16	BBIT Solutions Email Service	25.30
20-Jul-16	WESTPAC Business Crd Direct Debit	735.14
22-Jul-16	Selwyn Swimming Club Tri	680.00
	series meals tk	



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22-Jul-16	Pivot Marketing Ltd Officials	1,745.70
	Polo Tops	
22-Jul-16	SNZ SNZ Affiliations	6,299.50

OVERDUE ACCOUNTS:

Hokitika Swim Club		10.00	10.00
4-Apr-16	<i>Due</i> 04/04/16	<i>Inv</i>	14868
		10.00	10.00
TOTAL		10.00	10.00

Accounts Moved: Janice Seconded: Graham Carried

9. Funding Report

Provider	Purpose	Amount
NZ Community Trust	Administration	\$ 20,000.00
Mainland Foundation	Swimmers & Officials National Meets	\$20,000.00
Trust Aoraki	Junior Champs Pool Hire	\$3000.00
NZ Racing Board	Pool Hire Memorial Meet & Canterbury Champs	\$6579.89
Pub Charity	Championship Medals	\$8238.00
Four winds Foundations	Ribbons	\$700.00
Youthtown	SIC& T Ribbons	\$2242.50
Pub Charity	SCWC Medals	\$2880.00
Four Winds	Technical Officials Polos	\$1500.00

Declined Applications

Provider	Purpose	Amount
Ashburton Licensing Trust	SIC&T Pool Hire & Ribbons	\$5077.00
Lions Foundation	SIC&T Pool Hire & Regional Caps	\$3966.00
Air Rescue Services	Pool Hire, SC Regional Champs, Distance, 1 Junior Carnival Meet, 2 Training Camps	\$3759.80
Infinity Foundation	Regional Caps	\$2760.00

Pending Application

Provider	Purpose	Amount
NZCT	Administration Salary	\$30,000.00
NZ Racing Board	Pool Hire Champs, Memorial Champs, Junior Champs	\$10197.38

Moved: Ashley Seconded: Janice Carried



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10. Membership

Current Membership Numbers (as at 1 August 2016)

< 12 Years	13/14	15/16	17/18	>19	Total
195	123	68	35	17	438

Previous Seasons

Date	Competitive Swimmers
30/6/2016	720
30/6/2015	689
30/6/2014	605
30/6/2013	648
30/6/2012	762
30/6/2011	866
30/6/2010	929
30/6/2009	696
30/6/2008	612
30/6/2007	666
30/6/2006	728
30/6/2005	807
30/6/2004	757

Competitive numbers = combined numbers of CWC and ED prior to amalgamation

11. Technical

KPI's

Task	Current Numbers	Target Increase % 12mth period	Target Numbers	Qualified in the last 3 months	Year to Date Numbers
<i>IOT – Regional</i>	42	20%	50	-1	46
<i>IOT – National</i>	11	25%	14	1	13
<i>Stroke Judge*</i>	5	60%	8	0	6
<i>Starter</i>	7	30%	9	0	10
<i>Regional Referee</i>	6	15%	7	1	6
<i>National Referee</i>	8		8	1	8

*New Qualification ** Target 5% increase after first year



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Follow up Items from Previous Meetings	
a) Annual Report due in 2 weeks. Janice handed out a copy of Financials subject to approval. Financials should be audited by the end of the week then copies to be sent all Clubs and Life Members	Janice/Debbie WIP
b) Janice to look at adding some more details to Graham's pamphlet and sourcing some quotes from older well known swimmers.	Janice WIP
c) Makos Committee – Conceptual idea of the Junior Festival was to build a bigger base including swimmers from Country and Town, through to Junior, but at this stage based on the times only 75-100 swimmers will qualify. Makos committee looking at tweaking the times	WIP
d) Wayne still looking at opportunities for funding and sponsorship for touch pads, trailer and Squad Pathways. Brigitte suggested David Pine had offered his marketing and negotiating experience to work with CCC and to secure sponsors especially for our Junior level swimmers. Board needs to meet with David to discuss his offer	Wayne WIP

General Business	
a) Brigitte advised David Pine had offered his marketing and negotiating experience to work with CCC and to secure sponsors especially for our Junior level swimmers. Board needs to meet with David to discuss his offer	
b) Janice suggested ANZ Bank may be a source of sponsorship if the Board were prepared to change our banking provider	
c) Events Committee Members- Martin Russell and Christine Cassin have retired by rotation this year and have been reselected.	
d) Technical Committee Members- Christine Cassin and Geoff Bryce have retired by rotation and have been reselected, Ron to confirm whether he will be standing on the Technical Committee this year	
e) Zonal Committee Terms of Reference still under discussion	
f) Class 4 Gambling Submission sent to the Department of Internal Affairs	
g) CCC- have confirmed they will be supplying new, longer false start poles, wider brackets for the timing pads, and have agreed to allowing the timing pads and display board to be stored next to the hydroslide.	
h) A table of comparative membership numbers by Club to be added to the membership report- Debbie will tabulate	
i) Funding is required for the SCWC Bronze Squad tour to Southland, with the total cost for the trip exceeding \$14,000. The previous resolution to apply for funding through the Rata Foundation was revoked. The Board resolved to apply for funding from The Trusts Community Foundation to assist with transport and accommodation in the amount of \$8699.00 Moved: Janice Seconded: Ashley	



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j) Funding will be required for swimmers and officials attending National meets again this year. The Board resolved to apply for funding from Mainland Foundation, this application is to be submitted once quotes from all clubs are received, and last year's funding is reconciled. Debbie to request quotes from Clubs and follow up reconciliation. Moved: Wayne Seconded: Janice	
k) Wayne thanked Ashley for his contributions to the Board	

**The meeting closed at
The next meeting will be held at Wharenui Swim Club
on the 14th September 2016**