



SWIMMING CANTERBURY WEST COAST INC.

MINUTES OF THE BOARD MEETING

Meeting opened 7pm at 19th June 2017 at the Wharenui Sports Centre

1. **Present:** Wayne Rollinson, Graham Scammell, Brigitte Mahan, Michael Toomey

2. **In Attendance:** Debbie Rahurahu (Administrator)

3. **Apologies:** Monique Van Vugt, Janice Rennell

Moved: Michael

Seconded: Graham

Carried

4. **Minutes of the previous meeting read and accepted**

Moved: Graham

Seconded: Michael

Carried

5. **Matters arising:**

6. **Correspondence in / out:**

SNZ

Steve Johns- Impending staff changes

Keegan McCauley- 2017 NZ Junior Festival Share of Profit

Steve Johns- 2017/2018 SNZ Affiliation Fees

Steve Johns- Replacement of Kent Stead

Steve Johns- Monthly SNZ Regions Operational Catch-up

2017 SNZ AGM - Save the date

Keegan McCauley- Technical Official Statistics

Kent Stead- Membership Fees and Rollover

Makos

To All regions from The Makos Committee- Feedback request

Regions

Swimming Waikato- An Update on Clive Power

Sport Canterbury

Clubs

Waitaha- Permission for Harrison Kyle, Amelia Kyle, Charlotte Kyle, and Charlise Miller to travel to the Neptune meet



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27.96 **Oliver R. Rayner at State 2013 NZ Short Course Champs** 29/09/2013
27.51 Taiko H. Torepe-Ormsby at Canterbury Secondary Schools 2017 4/05/2017

Men 14-14 50 Back

28.02 **Angus W. Kelliher at 2016 NZ Short Course Championships** 2/10/2016
27.68 Angus W. Kelliher at Canterbury Secondary Schools 2017 4/05/2017

Men 14-14 100 Back

59.73 **Satori J. Dobbie at Swim Timaru Winter Meet** 9/08/2014
58.93 Angus W. Kelliher at Ashburton Splash Meet 2017 20/05/2017

Women 16-16 50 Breast

32.63 **Abbie S. Johnston at State 2012 NZ Short Course Champs** 30/09/2012
32.48 Kaylee G. Jackson at Neptune Queens Birthday Swim Meet 2017 2/06/2017

Men 13-13 50 Free

26.05 **Thomas MacGibbon at Waitaha Summer Sizzler 2017** 25/02/2017
25.93 Taiko H. Torepe-Ormsby at Neptune Queens Birthday Meet 2017 2/06/2017

Men 13-13 100 Back

1:02.60 **Satori J. Dobbie at Swim Timaru Winter Meet** 3/08/2013
1:02.27 Taiko H. Torepe-Ormsby at Neptune Queens Birthday Meet 2017 2/06/2017

Men 13-13 50 Fly

27.96 **Oliver R. Rayner at State 2013 NZ Short Course Champs** 29/09/2013
27.18 Taiko H. Torepe-Ormsby at Neptune Queens Birthday Meet 2/06/2017

Men 13-13 50 Back

29.26 **Angus W. Kelliher at Canterbury Secondary Schools** 05/05/16
28.16 Taiko H. Torepe-Ormsby at Neptune Queens Birthday Meet 2/06/2017

Men 14-14 50 Back

28.02 **Angus W. Kelliher at 2016 NZ Short Course Championships** 2/10/2016
27.27 Angus W. Kelliher at Neptune Queens Birthday Swim Meet 2017 2/06/2017
27.14 Angus W. Kelliher at Neptune Queens Birthday Swim Meet 2017 2/06/2017

Men 14-14 100 Back

59.73 **Satori J. Dobbie at Swim Timaru Winter Meet** 9/08/2014
59.35 Angus W. Kelliher at Neptune Queens Birthday Meet 2017 2/06/2017

Men 14-14 200 Back

2:09.10 **Kara Taumaunu** 30/08/1980
2:07.55 Angus W. Kelliher at Neptune Queens Birthday Meet 2017 2/06/2017

Men 14-14 50 Fly

26.80 **Satori J. Dobbie at Neptune Queens Birthday Swim Meet 2014** 30/05/2014
26.41 Angus W. Kelliher at Neptune Queens Birthday Swim Meet 2017 2/06/2017

Moved: Brigitte

Seconded: Graham

Carried



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9. Financial records

ACCOUNTS PAID:

OVERDUE ACCOUNTS:

No account information available due to end of financial year hold on accounts

10. Funding Report

Provider	Purpose	Amount
Four winds Foundations	Ribbons	\$700.00
Youthtown	SIC& T Ribbons	\$2242.50
Pub Charity	SCWC Medals	\$2880.00
Four Winds	Technical Officials Polos	\$1500.00
NZ Community Trust	Administration	\$30,000.00
NZ Racing Board	Pool Hire- Memorial/Canterbury/Junior Champs	\$8000.00
Mainland Foundation	National Meets Accommodation and Rental 2016/2017	\$20,000.00
First Sovereign Trust	Bronze Squad Tour 2016	\$6555.65
Four Winds Foundation	Ribbons 2016/17	\$500.00
Pub Charity	Pool Hire Shortfall& trophies Cant Champs	\$2463.00
Lions Foundation	Officials Accommodation & Car Hire Nationals	\$4000.00
Youthtown	Ribbons for 2017/2018	\$2327.50
Southern Trust	PA System	\$5153.91

Declined Applications

Provider	Purpose	Amount
The Trusts Community Foundation	Bronze Squad Tour 2016	\$8699.00
Infinity Foundation	Ribbons 2016/2017	\$1040.00
Air Rescue Services	Officials funding- Cant Champs and Nat shortfall	\$5400.00

Pending Application

Provider	Purpose	Amount
First Sovereign Trust	Medals for 2017/2018	\$5998.20
Four Winds Foundation	SCWC Regional Caps x 250	\$1725.00
TTCF	Pool Hire for Regional Meets	\$15059.94

Funding for Canterbury Squads needs to be applied for- see General Business

Current funding for the Administrators salary will be exhausted next month. An early application is to be submitted to minimize the time between the exhaustion of current funding and the receipt of any new funding.

Resolution: To apply to **NZCT** for **\$30,000.00** towards the Regional Administrator's annual salary

Moved: Michael

Seconded: Graham

Carried



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11. Membership

Previous Seasons

Date	Competitive Swimmers
30/6/2016	720
30/6/2015	689
30/6/2014	605
30/6/2013	648
30/6/2012	762
30/6/2011	866
30/6/2010	929
30/6/2009	696
30/6/2008	612
30/6/2007	666
30/6/2006	728

Current Membership Numbers (as at 31 May 2017)

CLUB	<12 yrs	13/14YRS	15/16YRS	17/18YRS	>19YRS	TOTAL SWIMMERS
Aquagym	21	20	9		6	56
Ashburton	11	14	11	5	1	42
Geraldine	19	9	3	1		32
Greymouth	30	9	5			44
Halswell					2	2
Hokitika	28	6	5	2	1	42
Jasi	15	18	22	6	4	65
MacKenzie	11	4	4			19
North Canterbury	31	27	8	11	3	80
QEII	2	5	7	10	2	26
Selwyn	4	9	17	3		31
Swim Timaru	24	15	5	2		46
Temuka	12	1	1			14
Vikings	29	11	9	1		50
Waimate			1			1
Waitaha	16	14	5	1		36
Westport	11	4	1	1		17
Wharenui	21	18	17	10	11	77
Totals by age	285	184	130	53	30	682



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12. Technical Committee

Task	Current Numbers	Target Increase % 12mth period	Target Numbers	Qualified in the last 3 months	Year to Date Numbers
IOT – Regional	42	20%	50	-1	46
IOT – National	11	25%	14	1	13
Stroke Judge*	5	60%	8	0	6
Starter	7	30%	9	0	10
Regional Referee	6	15%	7	1	6
National Referee	8		8	1	8

***New Qualification ** Target 5% increase after first year**

Updated KPIs pending.

The technical committee would like to thank the Board for the funding technical officials have received this year. It is appreciated and helps towards the costs incurred travelling to attend meets.

Helen Tait and Jo Russell both retire by rotation, and will both be standing for re-election to the Committee

13. Events Committee

The Events Committee wishes to strongly recommend that the timing pads not travel from Jellie Park unless it is for a National Meet. The wear and tear on the equipment is now beginning to show, it takes about 2-3hrs to load and unload, dress and undress a pool, and usually means it is being handled by volunteers who are not experienced with the equipment, or it requires experienced SCWC people to travel with it.

The Committee would like to see all Clubs using manual timing, encouraged to use semi-electronic timing, subject to them being able to provide someone to run Quantum.

Fiona Campbell and Roger Jackson both retire by rotation. Fiona is happy to stand for re-election, Roger has indicated he will not be standing for re-election.

14. Follow up Items from Previous Meetings	
Janice to look at adding some more details to Graham's pamphlet and sourcing some quotes from older well-known swimmers- Matt Hutchins will provide an article about his experience	Janice WIP
Annual Report	Janice WIP
SCWC Relay records need updating to reflect current age groupings and Club Relays- new standards required. It was decided that this now be handed to the Events Committee for addressing	SCWC Events



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QEII feedback on powerpoint presentation- QEII to ask David Pine to provide a more detailed plan on steps to gain business sponsorship, no further information received	Wayne
<p>Technical Committee- TOR need to be changed to reflect a 'term' on a Committee as a set period for each position regardless of when that position is vacated or filled, so there is consistency across all committees for terms and appointments.</p> <p>By the next round of appointments a process for re-election needs to be in place for members of each committee such that positions are not just rolled over and allow new applicants to put in an expression of interest. Once nominations are submitted the SCWC Board needs to consult with the Committee on the selection of a candidate</p>	Wayne/Debbie
<p>Setting minimum and target reserve levels- minimum could be made up of a contingency amount which the Board deems suitable to cover unexpected operating events. It may also include an asset replacement amount. A financial reserve policy could specify what action the Board takes when minimum reserve levels are breached.</p> <p>This matter will be addressed once final accounts are in.</p>	Janice
<p>Halswell Amateur Swimming Club and Templeton Swim Club</p> <p>Michael is in communication with both Clubs in relation to the option available to them under their constitutions</p>	Michael
<p>Coaches area at SCWC Champs trialled at Neptune- feedback from Coaches Group was that the noise levels from the water fountain were an issue, as was the fact that the results screen is not visible from that location. The new location of the Marshalling area above the dive pool seemed to work well.</p> <p>Feedback to be communicated to Swimming Otago</p>	Debbie
<p>Do numbers to the 3 target meets need to be limited, either using QTs, restricting events or entry numbers or some other means? Concern now around numbers allowed within each facility for safety reasons. 3 Clubs to meet to discuss options, and extended warmup for all Sessions has been secured</p>	

13. General Business	
<p>AGM- Board position, Events and Technical Committee positions have been advertised via email, the website and some promotion on Facebook.</p>	Debbie
<p>Spectator passes for National Meets- the system currently being used is extremely challenging for any spectators who do not reside in the host city. Is there a better way this could be done especially given that nearly all National meets are in Auckland this year?</p> <p>The current format does not work equitably, people are resorting to gaining access fraudulently.</p> <p>Could seating be allocated on a prorata basis to Regions or Clubs for distribution? Is standing room available without affecting pool safety.</p> <p>Numbers for World Masters were accommodated on scaffold seating- can this be implemented for NAGs?</p>	Debbie



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<p>South Island swimmers are bearing the brunt of the extra costs with all National meets in Auckland, Hamilton and Rotorua, and would be better off paying a subsidy per swimmer to support holding NAGs at WRAC than the current situation. Letter to be sent to SNZ citing concerns and suggestions.</p>	
<p>Feedback for Makos Committee to be submitted per their email request. SCWC will continue to send a RM to NZ Age Groups given the size of the team. However NAGs have separate Zonal relays and NZ Opens have both club and zone within the same event, so the Makos Committee will need to appoint someone to organize these on the day, have caps to hand out etc.</p>	Debbie
<p>Funding for SCWC Squads is to be applied for from the Mainland Foundation in their next round beginning in August. This will incorporate the remaining pool sessions, camps and two main squad trips at the end of the year.</p> <p>SCWC are prepared to contribute a similar amount to the previous year's funding to the program, and this will include the first two rounds of lactate testing, Coaches costs and costs for Emma Swanwick.</p> <p>This investment will allow senior squad members to benefit from a program similar to that on offer at other HP centres and will be valuable to swimmer retention. Emma's knowledge along with the lactate testing, will benefit all Coaches directly, and in turn benefit all coaching staff and swimmers as the information garnered from her and the testing will inform coaching practices.</p>	Debbie
<p>SNZ AGM, 2nd September 2017. Wayne will be attending and will book his flights</p>	Wayne
<p>The Events Committee have asked if it would be possible to have a blind of some description installed to cover the windows behind the recorder's desk at Jellie Park. Debbie to see if a temporary blind can be purchased, or funded.</p>	Debbie
<p>Clubs need to submit their financial report within 3 months of balance date (which is standard financial reporting timeframes), however the SCWC Constitution does allow for extension to this timeframe to be granted in order to allow for different balance dates. Michael advised this rule is adequate to cover any Clubs not able to meet the 3 month deadline.</p>	Janice

The meeting closed at 9:08pm