



SWIMMING CANTERBURY WEST COAST INC.

MINUTES OF THE BOARD MEETING

Meeting opened at 7pm on 4th March 2019 at Wharenui Pool Meeting Room

1. **Present:** Wayne Rollinson, Chris Ponga, Monique Van Vugt, Scott Wagenvoord, Simon Moore, Kim Berquist, Rhys Pryde-Wall

2. **In Attendance:** Debbie Rahurahu

3. **Apologies:** Nil

4. **Minutes of the previous meeting read and accepted**

Moved: Chris

Seconded: Simon

Carried

5. **Matters arising:** Nil

6. **Declarations of interest:** Nil

7. **Correspondence in / out:**

SNZ

Holly Fletcher - Swimming New Zealand High Performance Update

Amanda White - 18th FINA World Championships 2019 - updated wording on Selection Criteria

Amanda White- SNZ COACHING DEVELOPMENT OPPORTUNITY - DEADLINE TODAY

Amber Piggott- Database and Website Calendar Issues

Andy Kent- SNZ Database Reports for Clubs & Regions

SNZ Events - SNZ 2019-2020 Event Information

Holly Fletcher- World University Games Update

Steve Johns- Water Skills for Life - We need your help!

Makos

Regions

SNM- Makos & Junior Festival

Swim Taranaki- Regional Relays Championships

Swimming Otago- South Island Championships - Date Change

Sport Canterbury

Megan Jones- 2019 Canterbury Sports Awards Update

Megan Jones- 2019 Sport & Recreation Event of the Year Award Nomination Form

Linda Kenny- South Canterbury Community Funders Forums



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Clubs

Wharenui- Permission for Meg Morgan to attend the SNM Town and Country meet 12th January
Geraldine- Permission for Campbell Plows and Emily Coleman to swim at the Alexandra Meet, 2nd February, Kristen Schoneveld to attend the Oamaru meet 10th February
Aquagym- Job Advert
Mackenzie- Permission for Molli O'Neill to attend the Alexandra Meet 2nd February
Temuka- Permission for the Young Family and Tallulah Rooney to attend the Alexandra Meet
Swim Timaru- Permission for Matthew Moore to attend the Otago LCM Meet 23rd March 2019
Wharenui- Permission for William Campbell to attend the NSW Open Championships 15th March
Geraldine- Date for 2019 meet
Swim Timaru- Tech Suit Policy
Swim Timaru- NZ Division 2 entry criteria changes
Swim Timaru- Permission to send a team to the Otago LC Championships, 23rd March

Other

Charles SwimT3- Backstroke Wedges
HTS Group- Piccollo Scoreboard
Tony Grant - Insurance Renewals - Material Damage & Motor Vehicle Policy Covers due 18th January 2019
Hadlee Pierson- 2019 Canterbury Sports Awards
Chris Lazaridis- Swim Canterbury West Coast Long Course Merchandise
Helen Mitchell- Special Olympics Canterbury
Haidee Stratford- Sport Canterbury Sport Report
Jasi Masters- Short Island Short Course (masters)

Correspondence

Moved: Monique

Seconded: Kim

Carried

8. Transfers

Miss N J MacGibbon from Vikings Swim Club Inc to Wharenui Swim Club
Mr M C Harris from Wharenui Masters to Wharenui Swim Club
Miss N Sturt from Queenstown Swimming Club to Jasi Swim Club
Miss F Nelson from Queenstown Swimming Club to Jasi Swim Club
Miss I A J Haugh from Selwyn Swim Club to Wharenui Swim Club
Miss E Hammond from Wharenui Swim Club to Vikings Swim Club Inc
Mr H S Kyle from Waitaha Swim Club to Jasi Swim Club
Mr B F Stewart-Prangell from Vikings Swim Club Inc to Jasi Swim Club
Miss L B Frame from North Canterbury Swim Club Inc to Wharenui Swim Club
Miss A Whitworth from Jasi Swim Club to QEII Swim Club
Mr Matthew C Phillips from Wharenui Swim Club to Phoenix Aquatics
Mr C Walsh from Waitaha Swim Club to QEII Swim Club

Moved: Chris

Seconded: Kim

Carried



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9. Records

Women 12-12 50 Free

27.72 Arowa Z. Wilson at 2018 Aquagym Challenge **2/11/2018**
27.15 Arowa Z. Wilson at Jasi Christmas Cracker 2018 30/11/2018

Women 12-12 200 Back

2:20.53 Hope R. Chmiel at 2018 Aquagym Challenge **2/11/2018**
2:18.24 Hope R. Chmiel at Jasi Christmas Cracker 2018 30/11/2018

Women 12-12 100 Back

1:07.61 Kyra E. Forrest at State 2013 NZ Open Championships **17/03/2013**
1:07.46 Hope R. Chmiel at 2018-2019 Southland Long Course Championships 13/12/2018

Men 17-17 1500 Free

15:20.19 Quinton Hurley at 2018 NZ Short Course Championships **2/10/2018**
15:14.65 Quinton Hurley at 14th FINA World Swimming Championships 11/12/2018

Men Open 1500 Free

15:17.91 Matthew Hutchins at 2011 NZ Short Course Championships **9/11/2011**
15:14.65 Quinton Hurley at 14th FINA World Swimming Championships 11/12/2018

Men 15-15 50 Free

24.56 Ben Pickersgill-Brown **28/04/2002**
24.49 Taiko Torepe-Ormsby (V) at 2018 OPTUS Victorian Age Championships 7/12/2018

Men 16-16 50 Back

27.51 Ezekiel J. Pine at 2018 NZ Open Championships **2/07/2018**
27.43 Gus Kelliher (V) at 2018 OPTUS Victorian Age Championships 7/12/2018

Men 16-16 100 Back

58.76 Ezekiel J. Pine at 2018 NZ Age Group Championships **17/04/2018**
58.72 Gus Kelliher (V) at 2018 OPTUS Victorian Age Championships 7/12/2018

Men 16-16 200 Back

2:07.62 Ezekiel J. Pine at 2018 NZ Open Championships **2/07/2018**
2:04.45 Gus Kelliher (V) at 2019 OPTUS Victorian Age Championships 7/12/2018
2:05.88 Gus Kelliher (V) at 2019 OPTUS Victorian Age Championships 7/12/2018

Men Open 200 Back

2:04.87 Sean Hibbs at NZ Open Championships **4/04/1994**
2:04.45 Gus Kelliher (V) at 2019 OPTUS Victorian Age Championships 7/12/2018

Men 16-16 400 IM

4:39.38 MATTHEW T. HUTCHINS at 2011 New Zealand Age Group Champs **1/03/2011**
4:37.99 Jack Sands at 2018 McDonald's Queensland Championships 15/12/2018

Women 12-12 400 IM

5:18.63 Natasha A. Lloyd at South Island Championships 2008 **5/09/2008**
5:18.18 Hanna A. Abdou at 2019 SCWC Junior Championships 26/01/2019

Mixed 13-14 200 Free Relay

1:52.99 Standard **12/05/2018**
1:50.23 Jasi Swim Club 30/11/2018
D. Bridgman, C. Close, J. Vesty, J. Currie



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Mixed 13-14 200 Medley Relay

2:06.56 **Standard** **12/05/2018**
2:00.78 Jasi Swim Club 30/11/2018
J. Currie, C. Close, M. Horton, H. Wrathall

Mixed 200 Free Relay

1:47.44 **Standard** **12/05/2018**
1:41.82 Jasi Swim Club 30/11/2018
Q. Hurley, E. MAIKUKU, M. Butler, B. Perriam

Mixed 200 Medley Relay

1:58.00 **Standard** **12/05/2018**
1:53.22 Jasi Swim Club 30/11/2018
E. MAIKUKU, L. Moloney, E. Rennell, B. Perriam

Women 10-10 100 Back

1:16.19 **Emma Ashley** **1/09/2001**
1:15.71 Bridie Quayle at 2019 QEII Ruth Woolley Memorial Sprint Meet 9/02/2019

Women 10-10 50 Back

35.81 **Hanna A. Abdou at 2017 NZ Junior Festival - Makos Zone** **17/02/2017**
35.42 Bridie Quayle at 2019 NZ Junior Festival – MAKO's 15/02/2019

Women 10-10 100 Breast

1:28.51 **Natalie Marsters** **14/09/2002**
1:28.29 Bridie Quayle at 2019 NZ Junior Festival – MAKO's 15/02/2019

Moved: Simon

Seconded: Scott

Carried

10. Financial records

ACCOUNTS PAID:

DATE	DETAILS	AMOUNT
03/12/18	MasterCard (Interbank Tfr)	-
05/12/18	Bayview Eden Melbourne	15,800.00
	(Squad Accom)	-
06/12/18	Bargain Car Rentals- Car hire Australia (Tolls)	16,301.59
06/12/18	Bargain Car Rentals- Car hire Australia (Tolls)	-26.51
06/12/18	Bargain Car Rentals- Car hire Australia (Tolls)	-26.51
06/12/18	Bargain Car Rentals- Car hire Australia (Tolls)	-26.51
10/12/18	Caltex Kaiapoi	-105.94
11/12/18	Apex Car Rentals Car rental Queensland	-1,355.47
11/12/18	Wharenui Amateur Swi Pool Hire Carnival Nov	-720.00
11/12/18	SNZ Affiliation Swimmer	-602.75
11/12/18	Ashburton Swim Club (Inv: 15698:Squad Pathways	-179.70
11/12/18	CDPonga RCD/ Toolbox	-256.56
11/12/18	David Prattley Travel Ins Refund Coach	-72.34



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11/12/18	Brigitte Mahan Travel Ins Squad Coach	-36.43
11/12/18	Fiona Campbell Trailer WOF Refund 28109839	-30.00
11/12/18	R Baggaley SCWC Carnivl Entry Refund 28144786	-8.00
11/12/18	Fiona Campbell SCWC Dev Towels	-132.00
13/12/18	RentalCarToll Parramatta	-12.24
13/12/18	XCM Clothing Towels Print Dev Champs	-220.80
13/12/18	Solid Hospitality Squad Meals Waikato	-800.00
13/12/18	Warehouse Stationery Printer tonr Drum & ink	-572.48
13/12/18	Project Stainless SI Button Stand Deposit	-517.21
13/12/18	XCM Clothing Uniform SCWC Squads	-28.46
13/12/18	BBIT Solutions Email Serv	-16.22
13/12/18	Alan Jeffries Engraving Dev Champs	-15.00
17/12/18	Ashburton Pool Dev Champs Pool Hire	-3,275.00
17/12/18	Wharenui Amateur Swi Dev Champs Printing	-117.00
17/12/18	XCM Clothing SCWC Squads Uniform	-121.26
18/12/18	Cuisine on Cue QLD (Brisbane Tour Meals)	-4,363.23
20/12/18	RentalCarToll Parramatta (Tolls)	-12.17
20/12/18	Pak n Save Rangiora (Food Basket)	-100.75
20/12/18	Project Stainless Button Stand Final Paymnt	-517.21
20/12/18	R Pryde-Wall SCWC Squads Food refund	-65.42
20/12/18	David Prattley SCWC Squad phone fuel	-179.65
24/12/18	Ashburton Swimming C Water bottls Dev Champs	-49.95
24/12/18	Pete Burgon refund expenses	-796.75
31/12/18	BOL Monthly Charges	-20.00
03/01/19	Pete Burgon Qunslnd Tour Road tolls	-271.23
03/01/19	Travlion Coachlines Travlon Bus Sthland Tour	-3,835.00
03/01/19	Shane Jones Waikato Tour Rentl & food	-1,200.76
03/01/19	Ben Close Vlct Tour Parking	-155.24
03/01/19	Kim Berquist SCWC Awards Gifts refund	-183.49
10/01/19	Warehouse Stationery Dev Champs Staionery/ph	-814.92
10/01/19	St Peters Cambridge Waikato Accm SCWC	-3,106.40
10/01/19	XCM Clothing SCWC Squads Uniform	-28.46
14/01/19	BBIT Solutions Email Serv	-16.22
14/01/19	Alan Jeffries SCWC CHamps Engraving	-140.00



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14/01/19	XCM Clothing SCWC	-303.60
	Champs Towel Print	
18/01/19	Countdown Dunedin (Officials breakfast, catering)	-165.77
23/01/19	Marsh Limited Insurance Plant Trail	-2,609.41
23/01/19	Brigitte Mahan Tolls food Squads Vict	-222.76
23/01/19	Wharenui Amateur Swi Programmes Printing	-460.00
28/01/19	Pak n Save Riccarton (Cups)	-8.66
01/02/19	SNZ Affiliation Swimmer	-924.75
01/02/19	Dunedin City Council Pool	-
		12,203.30
	Hire SCWC Champs	
01/02/19	SNZ Affiliation Swimmer	-1,203.00
01/02/19	Geraldine Swimming Club. (Inv: 15735:Development Champs individual entry fee)	-26.00
01/02/19	Wharenui Amateur Swi Programmes SCWC Juniors	-248.00
01/02/19	PW & AM Christophers SCWC Champs Entry refund	-70.00
01/02/19	Geraldine Swimming C Devlp Champs Entry refund	-26.00
05/02/19	BBIT Solutions Email Serv Domain Name	-50.66
05/02/19	Vikings Swim Club (Inv: 15752:Carnival Meet entry fees)	-16.00
26/02/19	SNZ Affiliation Swimmer	-179.75
26/02/19	Warehouse Stationery Ink Paper Cant J & Ch	-507.13
26/02/19	CCC Pool Hire SCWC Juniors	-2,410.00
26/02/19	Southland GHS Enwood	-
	Squad Accom Sthlnd tour	10,929.00

OVERDUE ACCOUNTS:

Customer Name	Total	Current	UNPAID AMOUNTS		
			30 Days	60 Days	90 Days
Christchurch Swimming Club	418.95				418.95
Greymouth Swimming Club	10.00				10.00
QEII Swim Club	140.00	110.00	30.00		
Swim Timaru Inc	60.00				60.00
Waitaha Swim Club	60.00				60.00
Westport Swim Club	354.00	15.00	169.50	169.50	

Accounts

Moved: Simon

Seconded: Chris

Carried



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11. Funding Report

Provider	Purpose	Amount
Mainland Foundation	Canterbury Squads end of year trips	\$20,000.00
NZCT	Administrator's Salary	\$30,000.00
NZRB	Pool Hire for Regional Meets (\$14021.96)	\$7500.00
Pub Charity	Balance of Pool Hire (\$5890.85)	\$3000.00
Four Winds	Ribbons for 2018 Season (\$2675.00)	\$1000.00
First Sovereign Trust	Administrator Laptop	\$1200.00
Lions Foundation	Medals for 2018/2019 season	\$3000.00
Southern Trust	Bal. of Medals for 2018/19 & Sth Islands (\$5462.00)	\$4500.00
Youthtown	Pool Hire for South Islands	\$3866.00
Mainland Foundation	Funding for SCWC Squads 2018/19	\$20,000.00
One Foundation	Pool Hire for Regional Meets to Feb 2019	\$12,941.65
NZCT	Administrator's Salary	\$28,500.00
NZRB	10x Timing Pads	\$8000.00

Declined Applications

Provider	Purpose	Amount
TTCF	Pool Hire for Regional Meets	\$15,059.94
Youthtown	Keepsake & perpetual trophy	\$605.55
Selwyn Community Fund	Pool Hire Relay Champs	\$1276.00

Pending Application

Provider	Purpose	Amount
Pub Charity	Medals for 2020/21 season	\$5228.00

SCWC Board agreed that one third of the total amount of the Templeton Club funds designated to assist with Technical Officials' accommodation and travel expenses when attending out of region meets, be allocated to officials who assisted at SCWC Championships, on a prorate per session basis.

12. Contractual Obligations

Swim T3 have our new Backstroke Wedges ready for collection. We have also approached them for assistance with the design of a new Technical Official uniform shirt for SCWC officials.



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13. Membership

Registered Swimmers- Previous Seasons

Date	Competitive Swimmers	Club Swimmers
30/6/2018	643	191
30/6/2017	681	476
30/6/2016	684	179
30/6/2015	689	
30/6/2014	605	
30/6/2013	648	
30/6/2012	762	
30/6/2011	866	
30/6/2010	929	
30/6/2009	696	
30/6/2008	612	

Note: Previous season totals for Club swimmers included all non-registered entrants for Canterbury Secondary Schools, who were loaded as Club swimmers. This was not necessary this year, hence the drop in numbers

Current Membership Numbers (as at 28 February 2019)

<u>Club Name</u>	<u>Membership Type Description</u>	<u>Count</u>
Aquagym	Club Swimmer	18
Aquagym	Competitive Swimmer	57
Ashburton	Competitive Swimmer	28
Christchurch	Club Swimmer	21
Geraldine	Club Swimmer	11
Geraldine	Competitive Swimmer	18
Greymouth	Competitive Swimmer	45
Hokitika	Club Swimmer	8
Hokitika	Competitive Swimmer	36
Jasi	Club Swimmer	29
Jasi	Competitive Swimmer	81
Mackenzie	Club Swimmer	31
Mackenzie	Competitive Swimmer	14
North Canterbury	Club Swimmer	6
North Canterbury	Competitive Swimmer	68
QEII Swim Club	Club Swimmer	11



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QEII Swim Club	Competitive Swimmer	22
Selwyn Swim Club	Club Swimmer	27
Selwyn Swim Club	Competitive Swimmer	35
Swim Timaru	Club Swimmer	12
Swim Timaru	Competitive Swimmer	56
Temuka Swimming Club	Club Swimmer	4
Temuka Swimming Club	Competitive Swimmer	22
Vikings Swim Club	Club Swimmer	13
Vikings Swim Club	Competitive Swimmer	49
Waimate	Club Swimmer	1
Waimate	Competitive Swimmer	6
Waitaha Swim Club	Club Swimmer	11
Waitaha Swim Club	Competitive Swimmer	50
Westport Swim Team	Club Swimmer	14
Westport Swim Team	Competitive Swimmer	12
Wharenui Swim Club	Club Swimmer	32
Wharenui Swim Club	Competitive Swimmer	66
TOTAL CLUB		249
TOTAL COMPETITIVE		665

14. Health & Safety

a) Lag indicators

b) Lead indicators

Inspection of event equipment carried out - looking in particular at: test and tag of electrical components, IP rating (waterproof) of power sockets, RCD switching, condition of electrical cables and plugs and general condition of other equipment. Also noted were congestion on poolside.

c) Risks – items to be actioned

Three incident reports were filed during SCWC Championships; one involving a swimmer with breathing difficulties who had to be attended to poolside, and two relating to swimmer instability causing near miss injuries as the result of falls (one from the blocks and one from the podium).

It was noted that some of our Para swimmers who experience instability getting up and onto the blocks, should have a helper present. Clubs need to let us know prior to a meet, if they have an at-risk swimmer, and as this is a potential hazard it should be reported to the Referee prior to the start of the session so that we can ensure an extra person is on hand to assist, should they be required.

An email advising all clubs of this is to be sent out, along with a reminder that Clubs' Health and Safety plans are in place and up to date, especially for away meets.



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15. Technical Committee

Officials.

Lesley Huckins took an “Introduction to Officiating” seminar for new officials on Saturday 10th November, which was attended by 15 members.

Can we get the Clubs to give us their current officials convenors contact details and we will assign a Technical Committee member to each Club, to work with them to encourage more trainees.

We currently have 80 qualified officials registered with SNZ.

The table below shows the officials numbers by Club.

	Aquagym	Ashburton	Geraldine	Greymouth	Hokitika	JASI	NCSC	QE11	Selwyn	Swim Timaru	Temuka	Unattached	Vikings	Waitaha	Westport	Wharenui	Totals
Regional IOT		5		7	1	2	5	2	1	3	1	1	1	2	2	2	35
Regional JOS				1	1					1							3
National IOT		2	1			3	1	1	2	1				3		4	18
National IOT & Regional JOS			1										1				2
Regional Starter				2			2			1				1			6
National Starter				2	1					1							4
Regional Referee				2		1										1	4
National Referee	1	1		1					1					1		3	8
Totals	1	8	2	15	3	6	8	3	4	7	1	1	2	7	2	10	80

After the seminar Cindy Robinson from Aquagym asked for a clear guideline to qualifying to be put on the SCWC web site. This is something we had been working on for most of last year.

With a view to expedite this process we have supplied the Swimming Wellington Inspector of Turns Training Application and request the Board approve the adoption of this for SCWC with the proposed amendment instead of the sentence starting “Trainees should aim to complete ...” to read Trainees to complete as many meets as possible. The training cycle will typically take 6-8 months, then your progress will be discussed. Protracted inactivity may prolong the process.

If this is approved the Technical Committee will adopt their procedure of officially assigning a training mentor to each trainee.



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Officials KPIs Table.

Task / Duty	Qualified Numbers (A)	Target % increase 12 Month period (B)	Target Numbers (C)	Year To Date Numbers (D)	Changes (E)
IOT – Regional	37	20%		35	+4-2
Regional JOS	4	20%		3	
IOT – National	19	25%		18	+2
IOT - Nat & JOS	5	20%		2	
Regional Starter	5	15%		6	-1
National Starter	1			1	-1+1
Regional Referee	5	15%		7	+1
National Referee	7	10%		7*	

The opening numbers for this season 2018/2019 are the SNZ registered Financial Voting Technical Officials as the end of the SNZ financial year.

Canterbury Champs.

Canterbury Champs were very successfully held in Dunedin for the first time not as a combined meet with Otago. My thanks to all the SCWC officials and parents who stepped up and worked together well as a team to make it work, most helping for all 10 sessions. And especially to Fiona and Debbie for all their hard work. We were very pleased to qualify Debbie as a Regional Referee in January. I also appreciated Mark Crashley coming over. Patricia McNaughton attended the Finals Session on day 1. Alan Hale attended the weekend sessions, and he, Steve Sawtell and Kierans assisted with the set-up and pack-up. I think the change of dates to Thursday to Sunday worked.

SCWC Board Response:

The Board understands that the “Introduction to Officiating” seminar for new officials was very successful and well-attended and would like to see these held more often and followed up on. The buddy system suggested will assist with this and the SCWC Board fully supports this. An email is to be sent to Clubs to get details of their current officials convenor, as suggested.



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The Board would like to see a Trainee category added to the Officials Numbers table, so that the number of trainees coming through can also be monitored and clubs needing more support in encouraging volunteers can be identified. It is paramount that we have a number of trainees in all areas of officiating at all times (IOT through to Referee) with volunteers regularly asked what tasks they wish to advance to once they are qualified

The SCWC Board is happy to adopt a form similar to the Swimming Wellington Inspector of Turns Training Application, along with the proposed amendment "Trainees to complete as many meets as possible. The training cycle will typically take 6-8 months, with progress discussed as you advance". The Board have changed the wording because it is important feedback is discussed during the training/mentoring process (not just at the end).

Canterbury Champs were very successful, and funding has been allocated to all qualified Technical Officials who volunteered their time and expertise, based on number of sessions worked.

13. Events Committee

Canterbury Champs de-brief: we all agreed that it was very successful as a Canterbury meet in Dunedin. Steve Sawtell and Kerryn Keach were on site for the first and last sessions to help us and Alan Hale and other Otago officials attended many sessions as well. The pool staff were friendly and helpful so we had no problems.

- Opens winners – we agreed that in the Open final the top prize, towel or medal, should go to the first Canterbury swimmer and not a visitor.
- The coaches would like the meet to be deck seeded not circle seeded in future.
- The qualifying period should be brought forward – so for 2020 times need to be from 1 January 2019
- The coaches would like to shorten the gap between the last 2 sessions. They feel the swimmers only need a 2 hour gap between the end of the morning session and the start of warm up for the afternoon session. This would only work if Otago could be a little flexible on our time bookings.
- Combine points with Canty Juniors for Cups – We don't want to combine the points for the two competitions and would like separate cups for both Canty Champs and Canty Juniors. Therefore we would like 2 cups for each meet for the top club and the top aggregate club and the Duncan Memorial Shield would be presented to the top team of the two meets combined.
- As we can't present the cups at the meets as we need to check the results the Events Committee wondered if they should be awarded at our Awards Evening and that perhaps we should bring the timing forward of that evening to the end of the swimming year – June/July?
- Combine Senior and Junior meets next year in Dunedin – we decided against this as the coaches do not want 12 years and under swimmers competing in a 50m pool.
- Relay Records – We need some long course records for club relays and decided we should use the relays swum at Canty Champs 2019 as Standard so all age groups are correct. I have attached the Records with the added standards

Tier 3 meets – The events committee would like SCWC Carnival times to be able to be approved if there are sufficient officials. They will then be in a position to move onto the XLR8 meets which are Tier 2 and be used to swimming correctly.

The Tier System - There have been comments from clubs that the QT's and NFT times are a little complicated. Having used this system for a year now we recommend that Tier 2 meets have NFT times but no qualifying times so swimmers with NT's can swim. This will allow the flow of swimmers more easily between the levels. We are getting



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a lot of older new swimmers competing who don't want to swim with all the little ones in the Tier 3 meets and unless they have a time that is the only place they can start.

Geraldine Meet – they have requested a change of date. We recommend they move it to Sunday 8th December as they suggested.

Letter from Marty Pow – we discussed the letter she sent. I have asked Debbie to reply thanking her for her email and saying we will be looking at the tier set up again as it has now been running for a year and some tweaking is needed.

SCWC Board Response:

The Board is happy with all suggestions above relating to SCWC Championships going forward, including the purchase of the new cups for the top club, and thanks the SCWC Events Committee for their contribution in making this event the big success that it was.

With regards to the presentation of the top and aggregate Club trophies, these can be presented at the SCWC Annual Awards, however moving the Awards to a date earlier in the calendar is not currently feasible if the responsibility of organising it remains largely with the SCWC Administrator. The awards should also include results from NZ Opens and in order to allow time for nominations to be gathered and considered by the SCWC Awards Committee, a June/July timeframe would be very tight.

The SCWC Board wishes to see the SCWC Carnivals remaining as Tier 3 meets and sees no need for times from these meets to be approved. There is concern that allowing NT entries into Tier 2 meets will once again see numbers at these events increase beyond the limitations of the venues available. There had been a dispensation agreed to, to allow older swimmers to enter Tier 1 or 2 meets in events for which they did not have a current time, with a coach's time used as a qualifying time. Given that numbers at meets since the introduction of the Tier system have met requirements, the SCWC Board is reluctant to change this.

A suggestion to allow "Postal Meets" to be run similarly to those run by Swimming Auckland for events such as 800/1500 Free and 400 Fr/400 IM was tabled. A TM file is sent to clubs each month and coaches can decide when and what to swim. These events are run as Club hosted events and would produce times to be used for entry to all SCWC Club level meets, and SCWC Junior and Development Champs (based on current criteria).

The SCWC Board would like to see this discussed amongst the Coaches group with a proposal put to the SCWC Events committee and SCWC Board.

1. Follow up Items from Previous Meetings	
Swimming only Calypso scoreboard has arrived in Christchurch and has been mounted on the wall at Jellie Park- being tested this weekend	Debbie
<p>SCWC need to establish RSLA business agreement with CCC going forward as it relates to booking charges and billing for all lane space allocated to SCWC.</p> <p>The details of the RSLA with CCC are still to be addressed. Budget to be created- it will be needed as a basis for the CCC RSLA. Chris suggested we engage an accountant to assist with preparing a budget, along with inquiring as to the cost and advantages of moving from Cash</p>	Wayne/Chris



SWIMMING CANTERBURY WEST COAST INC. MINUTES OF THE BOARD MEETING

14. General Business	
Review of the fixed asset schedule and insurance required. For example: Debbie to check if the new scoreboard (at Jellie Park) be on the Council's balance sheet or ours as this will determine who should be responsible for its insurance. New pads need to be insured for replacement and the old pas should be covered for indemnity only.	Debbie
2019 SCWC Annual Awards- date, venue, speaker, trophies, awards and criteria need to be discussed. This will be discussed in more detail at the next meeting but consensus was that the band was not worth the cost. The venue was perfect but the event should be held on a Saturday night this year so that swimmers and coaches do not have training the next morning- Debbie to check if Silks is available on the 12 th October 2019	
Given the recent conviction of someone who has acted as a Marshall (out of our Region) for our swimmers, are we doing enough in terms of police vetting in our own Region? We currently require our Clubs to police vet their TMs travelling away- this should be done annually. Chris will develop an EOTC type policy for our Clubs to use to ensure they are addressing all areas of concern. There is no current requirement for Officials to be vetted however they are not alone with swimmers, as with TK and marshalls, unlike TMs who are in charge of athletes away from the pool deck and overnight.	Chris
2 new Tait radios required- quote from Tait's for matching units came in at \$2035.85- Monique will see if she can source these at a better price	Simon/Debbie
Div II changes- draft of letter to SNZ was tabled and discussed, to be sent to SNZ	Debbie
2019 Strategic Plan Review- We need to start the process of reflection; have we made progress towards our goals and what are our plans going forward? Our annual numbers need to be pulled together to gauge our growth (or lack of) and this will be relevant to setting the parameters of the RSLA agreement with CCC for all pools, with the likelihood that SCWC will be managing lane hire with all Clubs in the future. The CCC plan includes their withdrawal from the Wharenui Pool site and the council have made clear their intention that no single Club would be based at Metro. With Linwood and Hornby pools coming into play, SCWC need to gain an understanding of the level of water space we need to target at these new facilities to see our sport thrive.	Chris/Scott

The meeting closed at 10:12pm

**The next meeting will be held at the Wharenui Sports Centre
Meeting Room on the 9th April 2019 at 7pm**