



SWIMMING CANTERBURY WEST COAST INC.

AGENDA OF THE BOARD MEETING

Meeting opened at 7pm on 26th March 2018 at the Wharenui Sports Centre

1. **Present:** Wayne Rollinson, Janice Rennell, Kim Berquist, Monique van Vugt (by phone), Chris Ponga

2. **In Attendance:** Debbie Rahurahu

3. **Apologies:** Brigitte Mahan

Moved: Janice

Seconded: Kim

Carried

4. **Minutes of the previous meeting read and accepted**

Moved: Kim

Seconded: Monique

Carried

5. **Matters arising: None**

6. **Correspondence in / out:**

SNZ

Makos

Regions

Sport Canterbury

Linda Kenny- 2018 South Canterbury Sports Awards Nomination

Julyan Falloon- Canterbury Spaces and Places Plan; A Regional Approach to Sporting Facilities

Clubs

Temuka- Permission for Luka Foy to attend the Otago Anniversary Meet, 24-25th March

Selwyn- Permission for 8 swimmers to attend the Otago Anniversary Meet

QEII-Permission for 7 swimmers to attend the Otago Anniversary Meet

Aquagym- Permission for 11 swimmers to attend the Otago Anniversary Meet

Nth Canterbury- Permission for 8 swimmers to attend the Otago Anniversary Meet

Ashburton- Permission for 6 swimmers to attend the Otago Anniversary Meet

Swim Timaru- Permission to attend Neptune Queens Birthday Meet

QEII- Permission for Sophie Pascoe and Thomas Wilson to attend ASA Age Groups



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9. Financial records

ACCOUNTS PAID:

DATE	DETAILS	AMOUNT
5-Feb-18	Waitaha Swim Club	-39.00
5-Feb-18	Aid Technology Admin Laptop Payment	-1,500.00
5-Feb-18	Selwyn Swimming Club	-24.00
5-Feb-18	Ashburton Swim Club	-13.00
5-Feb-18	Kaiapoi Swim Club	-7.00
5-Feb-18	Swim Timaru Inc	-32.50
20-Feb-18	MasterCard	-22.63
20-Feb-18	Inland Revenue	-482.04
27-Feb-18	BBIT Solutions Email Serv	-14.95
27-Feb-18	Ron Clarke Whistles Refund	-83.90
27-Feb-18	Ashburton Pool SCWC Juniors Pool Hire	-3,780.00
27-Feb-18	SNZ Affiliation Swimmer	-427.65
9-Mar-18	BBIT Solutions Email/365reg Payment	-47.09
9-Mar-18	Aid Technology Admin Laptop Payment	-1,725.00
16-Mar-18	Wharenui Sports Cent Pool Hire Distance Mt	-560.00
16-Mar-18	Wharenui Sports Cent Pool Hire Carnival	-560.00
16-Mar-18	QEII Swim Club Auckl Squads Refund	-440.79
16-Mar-18	Ribbons and Rosettes Meet	-1,179.33
16-Mar-18	Ron Clarke Whistles Tech	-33.50
16-Mar-18	Hannah SCWC Champs Bounty	-370.00
16-Mar-18	Auckland Swimming As ASA Penalty Squad Akl	-45.00



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11. Membership

Previous Seasons

Date	Competitive Swimmers	Club Swimmers
30/6/2017	681	476
30/6/2016	684	179
30/6/2015	689	
30/6/2014	605	
30/6/2013	648	
30/6/2012	762	
30/6/2011	866	
30/6/2010	929	
30/6/2009	696	
30/6/2008	612	
30/6/2007	666	
30/6/2006	728	

Current Membership Numbers (as at 31 January 2018)

CLUB		<12 yrs	13/14YRS	15/16YRS	17/18YRS	>19YRS	TOTAL SWIMMERS
Aquagym	Comp	15	13	13	1	8	50
	Club	8	3	1		1	13
Ashburton	Comp	18	8	8	4	2	40
	Club						
Geraldine	Comp	10	5	1	1		17
	Club	8	4				12
Greymouth	Comp	19	7	6			32
Halswell	Comp					0	0
Hokitika	Comp	13	7	1		1	22
	Club	10					10
Jasi	Comp	20	19	14	7	5	65
	Club	9	14	5		1	29



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MacKenzie	Comp	7	6				13
	Club	4		1	1		6
North Canterbury	Comp	35	28	12	5	3	83
	Club	2	1				3
QEII	Comp		5	3	9	1	18
	Club	5	1				6
Selwyn	Comp	6	14	13	2		35
	Club	18	6		1		25
Swim Timaru	Comp	21	16	3	4		44
	Club	7	1				8
Temuka	Comp	14	5	2			21
	Club	5					5
Vikings	Comp	24	11	10	3	2	50
	Club	9		1			10
Waimate	Comp	6	4		1		11
	Club	2					2
Waitaha	Comp	31	15	7		1	54
	Club	3	1				4
Westport	Comp	11					11
	Club	3					3
Wharenui	Comp	20	15	10	9	9	63
	Club	19	11	1	2	3	42
Totals by age		385	220	112	50	36	803

Updated figures above include Registered Financial swimmers only

12. Health & Safety

a) Lag indicators

b) Lead indicators

Inspection of event equipment carried out - looking in particular at: test and tag of electrical components, IP rating (waterproof) of power sockets, RCD switching, condition of electrical cables and plugs and general condition of other equipment. Also noted were congestion on poolside.

c) Risks – items to be actioned

<p>Risk: safety of SCWC events equipment for swimmers and officials.</p> <p>Inspection of equipment carried out- Electrician to be contracted to test and tag electrical components, and test IP rating (waterproof) of power sockets, RCD switching, condition of electrical cables and plugs and general condition of other equipment.</p>	Chris/Debbie/Wayne
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14. Follow up Items from Previous Meetings	
Janice to look at adding some more details to Graham's pamphlet and sourcing some quotes from older well-known swimmers- a reminder email has been sent to Matt Hutchins, who will provide an article about his experiences	Janice WIP
Document detailing ideas proposed by the SCWC Board with regards to a comprehensive review and setting templates for all meets across the SCWC Calendar has been submitted to the SCWC Events Committee for actioning- under action per their report	SCWC Events
SCWC Relay records need updating to reflect current age groupings and Club Relays- new standards required. SCWC Events Committee is holding a SCWC Relay meet to set new standard times for these new relay records.	SCWC Events
Technical and Events Committee- TOR amended and to be sent to SCWC Technical Committee and uploaded to the website	Debbie
SCWC Regional Team Manager- A relevant job description needs to be developed then uploaded to the website	Debbie
<p>SCWC Annual Awards evening- need to present a new set of awards, in addition to the Service Awards and any SNZ Awards. These could include:</p> <ul style="list-style-type: none"> • Male and Female 15&u/16&o Swimmer of the Year • Male and Female Emerging Swimmer of the Year • Club of the year • Coach of the year • Recognition Awards for National Reps • Outstanding Contribution to SCWC • Outstanding Achievement Award (for swimmer, coach or volunteer) <p>Could be an extra incentive to present to a corporate sponsor to go hand in hand with lane sponsorship to cover pool hire costs? Venues costed are as follows: Addington Raceway- \$1000+GST and \$60 per head (buffet) up to 300pax Riccarton Park- \$460 inc GST and \$59 per head (buffet) up to 300pax Hornby WMC- \$625+GST and \$37 per head (buffet) up to 220pax Chateau on the Park- \$650+GST and \$59.00 (buffet) up to 240pax Rydges Latimer- Savoy West \$700+GST (to be confirmed) and \$65 per head (buffet) up to 320pax The decision was made to go with Addington Raceway as first choice and the Chateau if the first choice is not available, preferred date 26th October 2018</p>	Debbie
Karen Haigh re Wuhan River Race Scholarship- questionnaires completed, and shortlisted athletes have now completed the interview process with ChristchurchNZ- Karen to advise on their final selection	Kim/Debbie
SCWC policy on technical suits for 12 & under athletes competing at meets within our region, passed, signed and a review date set. This policy is everyone's responsibility to enforce. Policy to be emailed out to all Clubs, coaches and both Committees, and the education session to be set up with SwimT3	Debbie
Jellie Park alterations- a quote for the wall mounted scoreboard has been forwarded to CCC, and CCC have confirmed they have had our	Debbie

