

Advisory committee Metro sports facility Terms of reference

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Introduction

The metro sports facility is under construction with completion expected in 2021. The new, world class, facility will be the largest aquatic and indoor recreation venue in New Zealand, equipped to host local, national and international events and to cater for high performance swimming.

Swimming Canterbury West Coast (SCWC) as the regional organisational body representing the sport of swimming throughout Canterbury and the West Coast will enter into a strategic partnership agreement with the Christchurch City Council (Council).

The purpose of the partnership agreement is to formalise the allocation of water space at the Metro Sports Facility between the Council and SCWC.

SCWC will manage the hiring, use and allocation of this agreed water space for SCWC club training, SCWC club swimming events, SCWC swimming events, other region swimming events, Swimming New Zealand (SNZ) national and international events and other swimming events.

Terms of reference statement

The metro sports facility advisory committee (MSFAC) terms of reference must be read in conjunction with the SCWC policy - advisory committees

The terms of reference must not be interpreted as restricting or limiting the powers provided for in the SCWC constitution.

Purpose of the MSFAC

The purpose of the MSFAC is to provide strategic guidance and recommendations to the SCWC Board in relation to the planning and construction of the Metro Sports Facility and participation agreements with the Council;

The Board of SCWC will take all required action to ensure the terms of reference effective implementation.

A handwritten signature in black ink, appearing to read "Wayne Rollinson".

Wayne Rollinson
Chairperson

A handwritten signature in black ink, appearing to read "Janice Rennell".

Janice Rennell
Deputy Chairperson

signed: July 2018

review: July 2020

Functions of the MSFAC

Functions or duties of the MSFAC are to:

- Ensure that interests of the SCWC are met as the planning and construction of the Metro Sports Facility progresses e.g. equipment, pool depth, access, security etc. for swimming training and events to an international level;
- Provide feedback to the SCWC Board on the planning and construction of the Metro Sports Facility in relation to SCWC interests;
- Ensure that any agreement to be entered into with the Council by the SCWC Board is in the best interests of SCWC as a region and SNZ;
- Liaise with SCWC clubs and SNZ on participation options to ensure the SCWC will maximise its participation target in order to maximise incentives through a significantly lower price structure.

Tenure of the MSFAC

The MSFAC will remain operational until inception of SCWC in the Metro Sports Facility (expected in 2021) or where the SCWC Board determine the MSFAC is no longer required.

Membership of the MSFAC

The MSFAC shall comprise up to four members in total and include:

- Persons with experience in understanding the interests and requirements of the SCWC in relation to the construction of the Metro Sports Facility;
- Persons who have experience liaising between sports bodies and the Council;
- One member of the SCWC Board.

Term of membership of the MSFAC

The term of duty for the MSFAC is one year to be reviewed by the SCWC Board. Recognising the value of experience and the need for continuity or if a particular area of expertise is indispensable, incumbents who are willing to seek reappointment may signify their intent to serve a further year.

Meetings and reporting of the MSFAC

The MSFAC shall meet a minimum of three times annually between annual general meetings of the SCWC. Meetings may be in person or through communication technology.

The convenor shall be the member of the SCWC Board who shall report in person to the SCWC Board.

Information

For further information on, or if interested in becoming a member of, the metro sports facility advisory committee please contact the SCWC Board.