



SWIMMING CANTERBURY WEST COAST INC.

MINUTES OF THE MANAGEMENT COMMITTEE MEETING

Meeting Held opened at Catholic Diocese 7pm 12th August 2013

1. **Welcome:** Wayne Rollinson (President) welcomed those present and opened the meeting and introduced Tracey Hickman
2. **Present:** Janice Rennell, Christine Cassin, Monique van Vugt, Fiona Campbell, Brian Pitt, Graham Scammell, Gill Cain, Brigitte Mahan and Anthony Whitcombe (via conference call)
3. **Observers:** Greg Crawford, Tracey Hickman(SNZ)
4. **In Attendance:** Amanda MacLeod (Administrator)
5. **Apologies:** Lesley Huckins

Moved: Christine Seconded: Fiona Carried

6. Minutes of the previous meeting read and accepted

Moved: Christine Seconded: Gill Carried

7. Matters arising

As yet there is no proposal on how Technical Official Funding is to be allocated

8. Correspondence in:

SNZ

- 2013 Zonal Championship
- Result of SNZ Independent Appointments panel
- July Sports Executive Breakfast
- Seeking your help to complete the requirements for new systems for SNZ
- Sport Development Team Update
- SNZ Life Member - Colin Kennedy's passing
- Submissions on the Draft Regional Constitution
- Kent Stead - Events Update
- Nominations sought for Swimming New Zealand Awards Committee
- SNZ Newsletter #1
- Swimming New Zealand Education Vacancies
- XLR8 winners for May/June
- Proposed new SNZ Regulation
- SNZ replacement systems - RFP feedback
- Kent Stead - SNZ Events News!
- SNZ Newsletter #2

Clubs

- QEII Permission to Travel - Hunter Ferguson-Wilson to compete at the Orca Meet
- Swim Timaru permission to travel to Otago Winter Champs

Regions

- Meet Info for South Island Champs 30 Aug - 1 Sept
- Waikato – Warm Up July



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- So Island Champs - merchandise orders by 16 Aug

Sport Canterbury

- July Sports Executive Breakfast
- Sport Development Team Update
- Hagley Oval Newsletter - June 2013
- Timaru Road Relay - Teams Event
- August 2013: Sport Development Update
- August Sports Executive Breakfast

Others

- Join A Club - last minute opportunity (Fairfax Media)
- Pivot Marketing -SCHOOL HOLIDAY CLEARANCE
- CINCH Organisation Update Contacts
- The Canterbury Community Trust Annual Report 2013
- Pivot Marketing - NeroTX now available in colours
- Gemba Report from Sports Executive Breakfast
- Donated software for charities
- New Chair and Deputy for The Canterbury Community Trust
- HART Sport New Zealand July Sporting Update
- The Legends Clash of the Codes Golf Day 1st Nov 2013
- July Sports Executive Breakfast
- NeroTX now available in colours!
- Canterbury Community Trust - New Social Enterprise Fund
- New Social Enterprise Fund - revised workshop registration email

9. Correspondence out

Letters of Congratulations to Sophia Batchelor on breaking NZ records

Moved: Gill

Seconded: Graham

Carried

10. Transfers

Katie Kenneally	Neptune to QEII
Declan Dempster	QEII to Jasi
Conor Dempster	QEII to Jasi
Ethan van Tuinen	QEII to Vikings
Marvin Treacy	QEII to Jasi

Moved: Brian

Seconded: Fiona

Carried

11. Records

Men 13-13 50 Fly

28.59	Alasdair Shillito at Open Meet	25/03/2006	WHACB
28.54 **	Satori J. Dobbie at 2013 South Island Secondary School Champs	12/07/2013	QESCB

Men 13-13 200 Fly

2:22.77	Alasdair SHILLITO at Wharenui Junior Olympics	7/04/2006	WHACB
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2:21.27 ** Satori J. Dobbie at 2013 South Island Secondary School Champs 12/07/2013 QESCB

NZ Record Women 18-18 100 Fly

1.01.47	Helen Gasson	17/03/13	WK
1:01.26	Sophia Batchelor at Open de France Meet 2013	06/07/13	AGQCB NZ REC
1:00.33 **	Sophia Batchelor at Open de France Meet 2013	06/07/13	AGQCB NZ REC

Women 10-10 50 Free

32.06	Samantha Walker	23/03/2001	AQGCB
31.37 **	Yixuan Li at Swim Timaru Winter Meet	3/08/2013	QESCB

Men 13-13 50 Free

26.41	Ben Pickersgill Brown	3/06/2000	AQGCB
26.13 **	Satori J. Dobbie at Swim Timaru Winter Meet	3/08/2013	QESCB

Men 13-13 100 Free

58.05	Jordan E. Rahurahu at 2011 South Island Championships	23/09/2011	WHACB
57.18 **	Satori J. Dobbie at Swim Timaru Winter Meet	3/08/2013	QESCB

Men 13-13 100 Back

1:03.42	Elliot Box	3/03/2001	AQGCB
1:02.60 **	Satori J. Dobbie at Swim Timaru Winter Meet	3/08/2013	QESCB

Men 13-13 100 Fly

1:03.90	Oliver R. Rayner at Neptune Queen's Birthday Swim Meet 2013	31/05/2013	NCSCB
1:02.45 **	Satori J. Dobbie at Swim Timaru Winter Meet	3/08/2013	QESCB

NZ Record Women 18-18 50 Fly

27.06	Laura Quilter	8/04/11	HP
26.34 **	Sophia Batchelor at the FINA World Championships	2/08/13	AQGCB NZ REC

12. Moved: Fiona

Seconded: Monique

Carried



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13. Financial records

Outstanding Invoices

Accounts Paid

8-Jul-13	J & M Russell Div II Subsi	451.30
10-Jul-13	Storage Station Ltd Storage	113.04
12-Jul-13	Carl Gordon Youth Camp	50.00
12-Jul-13	William Campbell Youth	50.00
12-Jul-13	Grace Sommerville Youth	50.00
17-Jul-13	Brigitte Mahan Youth Camp	50.00
17-Jul-13	David Prattley Youth Camp	50.00
17-Jul-13	GJ and SF Scammell Youth	50.00
17-Jul-13	Sophia Batchelor Travel Sub	500.00
17-Jul-13	Sophie Pascoe Travel Sub	500.00
17-Jul-13	Roly Crichton Travel Sub	500.00
19-Jul-13	Inland Revenue Dept Paye	506.04
19-Jul-13	Michaela Norman Coach Camp	121.74
19-Jul-13	Hayden Brown Bronze - Camp food& Petrol	78.26
22-Jul-13	Office Exp	56.52
22-Jul-13	Ph/Internet July	144.31
22-Jul-13	Warehouse Stationary	264.83
22-Jul-13	Christchurch City Co Pool	310.43
22-Jul-13	Christchurch City Co Pool	370.43
23-Jul-13	Peter Davidson & Ass	1,053.13
24-Jul-13	Storage Station Ltd Storage	113.04
30-Jul-13	Leaving Gift	173.91
30-Jul-13	Stop Watch	412.64
		7,840.46

ACCOUNTS to PAY:

Warehouse Stationery \$106.74
Church Street Copy(Annual Reports) \$439.00

Moved: Gill

Seconded: Christine

Carried



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14. Funding Report

Application	Reason	Successful	Pending	Declined
Mainland Foundation	South Island Championships	\$12,000.00		
CEAT	Jellie Park upgrade	\$150,000.00		
Mainland Foundation	Swimmers/Officials Travel		\$36,500.00	
SCWC Charitable Trust	swimmers travel CWC Champs	\$23,700.00		
Lion Foundation	CWC Champs pool hire	\$4,000.00		
Pub Charity	CWC Champs pool hire			\$12,000.00
Canterbury Com Trust	Administrator salary/pool hire	\$35,000.00		
NZ Community Trust	Jellie Park Upgrade			\$70,000.00
Mainland Foundation	Jellie Park Upgrade			\$35,000.00

15. Reports

a) Technical:

While there was not a written report submitted Christine did explain that the Technical Committee had discussed funding to National Meets. The officials were adamant that without the same level of funding they have had they would not be able to attend national meets. They would like to thank the Committee for the assistance they have received but it was felt they could not fund all or part of the expense individually. They also stressed that the lack of funding would see our Centre lose top level officials and that if and when we were in a position to hold national meets in our region in the future there would not be officials at a national level to support the any national meets.

b) Selectors & Awards Committee

Nothing to report

16. General business

a) Tracey Hickman - visiting

Tracey gave a 10 minute presentation on how swimming is organised and represented at a primary school level. Sadly from a total of 240 schools in the area only 140 schools have a swimming programme in place. The area Tracey covers is from Hurunui to Waimate and from Hokitika south. In that area the focus is trying to develop the best swim teachers possible by providing Education courses starting with ASTA. The course has been given some funding from Water Safety NZ and they can offer clubs a large discount on the courses and she is trying to encourage swimmers to take the course to help clubs out. Students can gain 20 Level credits by completing the course and providing 20 hours of training. The focus of Tracey's visit was to highlight the steps she is trying to take to encourage more children to join competitive swimming by giving some structure to schools and their swimming sports.

b) Wayne confirmed Neil Porters appointment on the SNZ Appointments Panel

c) Pool Hire funding for the SCWC Junior Champs will be applied for from Trust Aoraki and from the Lions Foundation for SCWC Championships

Moved: Janice

Seconded: Anthony

carried



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- d) The committee nominated Marlene Morrison to be considered for a position on the SNZ Awards Committee

Moved: Wayne

Seconded: Graham

carried

- e) A donation will be given to Janice's work to cover expenses associated with the teleconference calls made at monthly meetings

- f) **Swim meet withdrawal fees**

The need to use common sense based on honesty and integrity when deciding to charge a scratching fee.

- g) **Development Squad Sponsorship**

The committee felt this was something to consider and would look into a little further down the track. The committee were asked to think of businesses the region could approach in the future for sponsorship.

- h) **2014 Swim Meet dates Jellie Park request (from Jellie Park)**

The coaches group will have more information for the next meeting to be able to finalise our 2014 competition and pool bookings.

- i) **SI Team Manager**

Suzanne McFadden was appointed as the Team Manager to SI Champs

- j) **SC Nags Team Manager**

Kirsten Dell-Hartgers & Fiona Campbell were appointed as team managers

- k) **Club Requirement – Funding**

Amanda expressed the difficulty in obtaining quotes for funding applications for clubs accommodation and asked that for future funding applications clubs take on the role of providing her with 2 quotes for each of the national meets. As many of the clubs have pre-booked their accommodation a year in advance it shouldn't be hard to obtain. All quotes will need to submit their quotes by 1st July at the latest. If quotes weren't received by this date then those clubs would not be included in the application for funding.

Moved: Wayne

Seconded: Janice

Carried

- l) **Working Group to review rules and regulations**

The following people were nominated onto a sub-committee to review our rules and regulations

Wayne, Janice, Monique and Anthony

Moved: Gill

Seconded: Fiona

Carried

- m) **Swimmer badges**

Amanda introduced an idea used in the old Eastern Districts Region where swimmers and officials could purchase regional badges and bars depending on the swim meet they have attended or official position held. The committee were in favour of the badge concept and to bring to the next meeting a mock-up of style and colour on offer.



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n) Touch Pad Trailer

Monique showed the committee a selection of possible trailers which Eastern Districts will purchase for transporting the electronic touch pads. Some suggestions of manufacturers to deal with were given.

The meeting closed at 8.55pm
Next meeting will be on the 9th September at 7pm 2013 at
2/9 Washington Way