



SWIMMING CANTERBURY WEST COAST INC.

MINUTES OF THE MANAGEMENT COMMITTEE MEETING

Meeting Held opened at 7pm Joes's Garage, Riccarton, 10 June 2013

1. Welcome:

Wayne Rollinson (President) welcomed those present and opened the meeting

2. Present

Brian Pitt, Fiona Campbell, Gill Cain, Lesley Huckins, Neil Porter, Graham Scammell, Christine Cassin, Kathy Wilson, Brigitte Mahan (lateness)

3. Observers

None

4. In Attendance

Amanda MacLeod (Administrator)

5. Apologies

Janice Rennell

Moved: Brian

Seconded: Fiona

Carried

6. Minutes of the previous meeting read and accepted

Moved: Lesley

Seconded: Graham

Carried

7. Matters arising

None

8. Correspondence in:

SNZ

- Joe Geraerts National Youth Camp Selection Abbie Johnston, Kelly Scammell, Natasha Lloyd, George Schroder, William Campbell
- Christain Renford Regional Constitution
- Bluebridge
- Mark O'Connor HPSNZ News
- Mark O'Connor, Paralympics NZ Newsletter
- Lisa Conroy XLR8 Winners
- Christain Renford – Regional Chairs Meeting
- Christina Millsopp – Farewell lunch for the Aqua blades
- Kent Stead Events News
- Joe Geraerts National Youth Camp Coach Selection Brigitte Mahan, David Prattley
- Tracey Hickman, Boating Courses
- Lisa Conroy Officials Survey

Clubs

- Zac Baker permission to attend the Hutt Valley Sprints in Naeane Pool on Saturday 15th June. He flies back that day and will enter the Jasi Meet on the Sunday
- Wharenui seeks permission to take a small team to compete in the Queensland Championships from 14-20 December
- Neptune Meet Information
- Waitaha, Templeton, Jasi, Halswell, North Canterbury, Wharenui - AGM Nomination
- Waitaha Meet information



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- Aquagym Meet Flyer
- Swim Timaru Meet Flyer

Regions

- Nelson/Marlborough – Whole of Sport Plan
- Waikato Swimmer of the year announcement
- Eastern Districts, Letter from the President
- Waikato –Resignation
- SNM, Changes to SI Secondary Schools event qualifying times

Sport Canterbury

- June Breakfast
- An evening with Martin Crowe
- Population Shift Presentation

Others

- Meet Manager 5.0
- Lindsay Campbell Event Merchandise
- Hagley Oval Newsletter
- NZ Trustees Assn Invitation to a Training Modules
- Lions Foundation Update
- NZIS information Evening

9. Correspondence out

- Lions Foundation Reconciliation Audit

Moved: Christine

Seconded: Neil

Carried

10. Transfers

Joachim Routhan	Hokitika to Ashburton
Kaiori McGuinniety	Nelson South Swimming Club to Wharenui
Olivia Wrathall	Wharenui to Jasi
Violette Perry	Wharenui to Jasi
Erin Rose	Comet Swim Club to Jasi

Moved: Brian

Seconded: Gill

Carried

11. Records

None



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12. Financial records

Outstanding Invoices

Cameron Simpson	<i>Inv</i>	13780	15.00
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Accounts Paid

Website - web hosting	754.78
Div II Swimmers Accomd Subsidy	951.99
Electronic Timing	54,544.60
Canterbury champs - pool hire	4,078.64
Div II - Accommodation Officials	1,455.86
Trophies, Shields & Engraving	1,032.74
Audit Bank Fees	50.00
Cash Manager Training	440.87
Storage Facility	339.12
Stationery	149.62
Team Manager programme (Div II)	<u>6.90</u>
TOTAL	\$ 63,805.12

ACCOUNTS to PAY:

Warehouse Stationary	42.09
Pool Hire Junior Carnival	536.00
Cash Manager Support	333.50
Computer Technician Service	210.01
SNZ Affiliation Fees	<u>3496.00</u>
	\$4617.60

Moved: Neil Seconded: Gill Carried

13. Funding Report

No changes to report

Application	Reason	Successful	Pending	Declined
Mainland Foundation	South Island Championships	\$12,000.00		
CEAT	Jellie Park upgrade	\$150,000.00		
Mainland Foundation	officials travel/national meets	\$35,000.00		
SCWC Charitable Trust	swimmers travel CWC Champs	\$23,700.00		
Lion Foundation	CWC Champs pool hire	\$4,000.00		
Pub Charity	CWC Champs pool hire			\$12,000.00
Canterbury Com Trust	Administrator salary/pool hire	\$35,000.00		
NZ Community Trust	Jellie Park Upgrade			\$70,000.00
Mainland Foundation	Jellie Park Upgrade			\$35,000.00



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14. Reports

a) Technical:

Master Competition is to be held on the 13/14th September at Jellie Park, they have requested some officials to help out and would like to hire the electronic timing. This however clashes with the North Canterbury Swimming Clubs Meet at the same weekend and it may become difficult to find enough officials.

Management committee have asked Technical to advise them to send a note through to SCWC for this request

b) Selectors & Awards Committee

Nothing to report this month

15. General business

Lack of officials at Junior Carnivals has been noted and the need to recruit more is now a top priority. The current top level officials in our region do not have any of their own swimmers competing. It was suggested that attending Clubs' Splash nights by officials to explain and recruit an option. Wayne also to follow up with clubs Presidents for more officials.

Christine has offered to take Jenny shopping for a gift to recognise her valuable service to Swim Canterbury West Coast as the Administrator. Amanda to organise Flowers and a card which will be presented to her at the AGM.

Moved: Brian

Seconded: Fiona

Carried

New Selwyn Pool is complete and the pool survey confirms the touch pads can be put in place and achieve FINA standards. They appear to be relaxed about storing the touch pads on site. We now need to look into the pricing of hiring the pool as a possible alternate venue for holding some club meets there. There could possibly be a new swim club formed that also that would be based at this new pool.

The ED Amalgamation has now been completed, with all parties having signed off on this merger. All Eastern Districts Clubs apart from Oamaru are now part of Canterbury West Coast.

Brian asked if there was any organisation we could approach for funding for our development swimmers, Wayne pointed out that we need to be careful and check who else sponsors SNZ as we wouldn't want conflicting sponsorship. Brigitte mentioned that the coaches group were also looking into something similar.

Funding for Officials – Amanda and Wayne are meeting with Mainland Foundation in July to discuss further funding applications for the coming season. The idea was suggested that we could look at finding business sponsors to pay for lane hire for all regional meets; each business would agree to support the cost of lane hire per meet for the season.

Swim Timaru have requested to hold their meet in Timaru on the 3rd and 4th August. The request was accepted. Amanda is to try and change the date of the Junior Carnival to 11th August so it doesn't conflict with most other junior sports.

A reply on the draft Regional Constitution is required to be sent by the 12th June to SNZ. Feedback discussed and proposed response to include:

- I. Why does rule 6.5 exempt designates from paying any amount levied by Swimming XYZ? Or is this covered by rule 6.2?
- II. Rule 8.2 (Board Composition) – needs to be defined so there is no misinterpretation



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- a. Key role in a member Club – what is a key role (e.g. any committee member)?
 - b. Who holds any other key role in the sport – what is a key role?
- III. We do not agree with each member club having one vote of equal strength
- a. Each member club should have a vote based on percentage of members. This would then align the regional and SNZ constitutions
 - b. Giving equal voting strength to all clubs will create issues
- IV. SCWC agree there should be no proxy votes; however we do believe we need to allow electronic voting (email). The reason for this is being such a large region (geographically) it will not always be possible for all to be in attendance
- V. Section 4.2 (f) refers to Swimming NZ's "facilities plan". That is not defined and may not need to be, can some reference to it be made in the definition section 2.1 so that it is clarified
- VI. Also include feedback from Michael Toomey into email

**The meeting closed at 8.36pm
Next meeting will be on the 8th July at Joe's Garage at 7pm 2013**