



SWIMMING CANTERBURY WEST COAST INC.

MINUTES OF THE MANAGEMENT COMMITTEE MEETING

Meeting opened at Catholic Diocese 7pm 11 November 2013

1. **Welcome:** Wayne Rollinson (President) welcomed those present
2. **Present:** Janice Rennell, Christine Cassin, Graham Scammell, Monique van Vugt, Gill Cain, Brian Pitt, Fiona Campbell, Lesley Huckins, Brigitte Mahan, Anthony Whitcombe (via conference call)
3. **Observers: Greg Crawford**
4. **In Attendance:** Amanda MacLeod (Administrator)
5. **Apologies: None**

Moved: - Seconded: - Carried

6. **Minutes of the previous meeting read and accepted**

The minutes were ratified by email and published on the website on the 24/10/13, 10 of the 11 committee members replied by email.

Moved: Anthony Seconded: Brian Carried

7. **Matters arising: N/A**

8. **Correspondence in:**

SNZ

- Upcoming ASTA courses
- Epic Swim flyer and information
- SNZ Database and Member Management System
- Clearance Document
- 2013 Zonal Championships Survey
- Annual meeting Information

Clubs

- GASC Dates for 2014/2015
- Wharenui travel authorisation to Brisbane
- Platinum Squad to Brisbane
- Gold Squad to Melbourne
- Silver squad to Auckland
- Bronze squad to Invercargill
- QEII request to travel - Thomas Wilson to Compete at the Wellington or Auckland Age Groups 6-8 Dec
 - Hunter Ferguson-Wilson to the Central meet in Hamilton on 21-23rd March 2014.
 - Thomas Wilson has requested "Permission to Travel" to the Wellington LC Meet 17-20 Jan- -- Hannah and Simon Bates to compete at the SNM Country and Town meet in Nelson on the 11 January 2014.
- Aquagym request permission to travel, Violette Perry to Auckland 22-24 Nov



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Regions

- FW: Otago/ Canterbury Champs 2014
- Re: Kiwi Challenge Meet Flyer & TM file (amended)
- BOP Juniors
- Swim Rotorua LC
- Flier for NSC Christmas Ribbon Meet 7th Dec 2013
- October Issue of WarmUp

Sport Canterbury

- REMINDER: October Breakfast
- Unique Opportunity -Marshals at the Weetbix TRYathlon
- Fraud Presentation attached.
- Sport Canterbury Ocean Swim Series
- 2014 Marriotts Hadlee Sports Awards - Nomination Forms

Others

- Approved Application - Grant 10820 - Installment Payment Mainland
- The Online Survey for the Report Card
- 2014 Directory Confirmations Sport Assoc
- thank you – Jenny Jones
- Events: Register now for a webinar on the essentials for winning grants
- Hagley Oval Newsletter
- Upcoming Free Aspire Seminar - Managing Stress 27 November
- Team Up for a Fast Start - Be in to WIN

9. Correspondence out

- 2014 Bookings at Jellie Park
- Sympathy card – Mary McFarlane (Otago)
- Congratulations Letter to Marlene
- Wayne query to Otago re Juniors

Moved: Christine

Seconded: GIII

Carried

10. Transfers

- a) Katie Kenneally transferring from QEII to Aquagym
- b) Hamish Brown transferring from Burnham to Waitaha
- c) Christine Brown transferring from Burnham to Waitaha
- d) Toni McKee transferring from Wharenuui to Waitaha
- e) Jessie McKee transferring from Wharenuui to Waitaha

Moved: Fiona

Seconded: Lesley

Carried



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ACCOUNTS to PAY:

Jellie Park Pool Hire \$533.00

Moved: Gill Seconded: Janice Carried

13. Funding Report

Application	Reason	Successful	Pending	Declined
Mainland Foundation	South Island Championships	\$12,000.00		
CEAT	Jellie Park upgrade	\$150,000.00		
Mainland Foundation	Swimmers/Officials Travel	\$20000.00		
SCWC Charitable Trust	Swimmers travel CWC Champs	\$23,700.00		
Lion Foundation	CWC Champs pool hire	\$4,000.00		
Pub Charity	CWC Champs pool hire			\$12,000.00
Canterbury Com Trust	Administrator salary/pool hire	\$35,000.00		
NZ Community Trust	Jellie Park Upgrade			\$70,000.00
Mainland Foundation	Jellie Park Upgrade			\$35,000.00
Trust Aoraki	Junior Champs Pool Hire/Medals	\$3000.00		
Pub Charity	SCWC Caps/ Medals	\$4807.00		
NZ Community Trust	Swimmers/Officials Accom SCWC Champs		24500.00	
YouthTown	Memorial Meet Pool Hire		\$1125.00	
Business Sponsorship	Memorial Meet Officials	\$ 2012.50		
Business Sponsorship	Canterbury Champs	\$ 3450.00		

14. Reports

a) Technical:

The new document will be out soon on the SNZ website, Lesley will hand it out when it becomes available.

b) Selectors & Awards Committee

Nominations for the Canterbury Sports Awards is progressing with nomination forms to go out to clubs via Amanda in due course

15. General business

- Janice moved to apply to the Lions Foundation for \$6097.00 to assist with Pool hire for Canterbury West Coast Championships

Moved: Janice Seconded: Wayne Carried

- SCWC have received a donation from the Templeton Swimming Club for \$1000 in recognition of the support from IOT's and other officials at their recent swim meet. They would like to see the money used for IOT's travelling expenses when officiating out of the Christchurch area. Amanda is to write a thank you letter to them for their generous donation.

Moved: Lesley Seconded: Janice Carried



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- Regional constitution still being looked at – Wayne to respond back to SNZ
- Memorial Meet numbers are yet to be finalised, the close off date is the 20th. Anthony thought there would be a good opportunity for Officials to have some opportunity to upskill while Lesley was over for the Memorial Meet.
- Wayne has been in contact with Secondary school sports coordinator Bill Grogan as they wish to involve the Region more in the organising of their events. Wayne has a meeting planned and hopes to get some dates finalised.
- Still awaiting information from Otago on Canterbury West Coast Champs, Amanda to circulate as soon as the information becomes available. Amanda to make contact with officials for this meet.
- The trailer is finished and ready for painting. It was decided the trailer shall be white with the logo on each side and our name on the back.
- Wayne moved to apply to The Canterbury Community Trust for \$38750.00 to assist with the costs for Administrator and Administration.

Moved: Wayne

Seconded: Janice

Carried

- Brigitte reported back from the coaches group. The committee was in favour of the new competition calendar and how meets were well spread out throughout the year. The committee were happy to endorse the calendar and club meets dates, however it was felt the clubs should choose how to run their own meets and how many sessions would be offered. Wayne will make contact with all Club Presidents about the new proposal.
- Amanda to email clubs and Life Members to invite them to the delegates Meeting on the 9th December.

**The meeting closed at 8.20pm
Next meeting will be on the 9th December at 6.30pm 2013 at
Joe's Garage in Riccarton – This will be a delegates meeting**