



SWIMMING CANTERBURY WEST COAST INC.

MINUTES OF THE MANAGEMENT COMMITTEE MEETING

Meeting Held opened at 7pm Catholic Diocese, 2/9 Washington Way, 9 September 2013

1. **Welcome:** Wayne Rollinson (President)
2. **Present:** Janice Rennell, Christine Cassin, Monique van Vugt, Brian Pitt, Graham Scammell, Gill Cain, Brigitte Mahan, Lesley Huckins and Anthony Whitcombe (via conference call)
3. **Observers:** Greg Crawford
4. **In Attendance:** Amanda MacLeod (Administrator)
5. **Apologies:** Fiona Campbell

Moved: Wayne

Seconded: Gill

Carried

6. **Minutes of the previous meeting read and accepted**

Moved: Brian

Seconded: Gill

Carried

7. **Matters arising**
Nil

8. **Correspondence in:**

SNZ

- Congratulations to Lesley Huckins and Ian Hunt being selected onto the technical panel and ethics committee respectively
- Zonal Competition
- CRC (Chair / Regional Chairs) Meeting - 22.08.13
- Swimming New Zealand event Merchandise
- SNZ Newsletter #3
- REMINDER - SNZ Board Elections
- Zone Branding
- CRC (Chair / Regional Chairs) Meeting - 22.08.13 Minutes
- BOARD ELECTION PROCESS
- Notice of the 2013 Annual General Meeting of Swimming New Zealand
- SNZ & NZOC Release 2014 Commonwealth Games Selection Criteria

Clubs

- Application for qualifying meet 18th Jan LC Timaru
- Updated Committee List Greymouth
- Queenstown Early Bird Meet
- Permission to Travel - Hunter Ferguson-Wilson – Orca Meet
- Permission to Travel – Swim Timaru – Southland Champs
- Permission for Olivia & Hugo Wrathall - Orca Meet

Regions

- South Island Committee Annual Meeting
- Otago/ Canterbury Champs
- South Island Champs - merchandise orders by 16 Aug



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- WarmUp - August 2013

Sport Canterbury

- New Vacancy - Administration Assistant - part time
- August Sports Executive Breakfast
- September Sports Executive Breakfast
- September 2013: Sport Development Update

Others

- New Zealand Institute of Sport's Open Evening
- Environment Court decision made about Hagley Oval
- South Island Masters Short Course Champs 13-14 September – borrow old starter
- ANZ University of Canterbury Blues Awards 2013
- Otago Canterbury West Coast Championships 2014 - Accommodation
- Updated Canterbury Squad I & E and Forecasts as at 23rd of August
- Technical Sportswear Quotation
- ASTA in Christchurch
- Product Notice: Meet Manager 5.0 now in production
- Teaching Swimmers with a Disability Course in Christchurch
- Swimming New Zealand Secondary School Event Merchandise
- Mainland Foundation Grant Successful
- Spring 2013 friends family sale
- SNZ Board election process – Thanks from Neil

9. Correspondence out

- Marlene Morrison was nominated for a position on the SNZ Awards Committee
- Swimming Canterbury West Coast voted for both candidates on the SNZ Appointment Panel

Moved: Graham

Seconded: Christine

Carried

10. Transfers

Nil

Moved:

Seconded:

Carried

11. Records

Women 17-17 100 Breast

1:09.56	Natasha A. Lloyd at Neptune Queen's Birthday Swim Meet	31/05/2013	NCSCB
1:09.05 **	Natasha A. Lloyd at Aquagym Southern Invitational Meet 2013	26/07/2013	NCSCB

Men 13-13 1500 Free

17:17.89	Ben Douglas at 2008 Spring Competition	28/09/2008	KAICB -CB
16:48.30	** Angus W. Syme at Aquagym Southern Invitational Meet 2013	26/07/2013	NCSCB



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Men 13-13 400 IM

5:02.92	MATTHEW T. HUTCHINS at AquaGym Southern Invitational	1/08/2008	WHACB
5:01.00	** Angus W. Syme at Aquagym Southern Invitational Meet 2013	26/07/2013	NCSCB

Women 17-17 200 Breast

2:32.20	Annabelle Carey at 2006 Spring Competition	24/09/2006	AQGCB
2:28.27	** Natasha A. Lloyd at Wharenui Winter Olympics 2013	16/08/2013	NCSCB

Men 13-13 200 Free

2:03.14	MATTHEW T. HUTCHINS at Jasi Winter Meet 2008	20/06/2008	WHACB
2:02.78	** Satori J. Dobbie at Wharenui Winter Olympics 2013	16/08/2013	QESCB

Men 13-13 200 Fly

2:21.27	Satori J. Dobbie at 2013 South Island Secondary Schools	12/07/2013	QESCB
2:16.11	** Satori J. Dobbie at Wharenui Winter Olympics 2013	16/08/2013	QESCB

Men 13-13 100 IM

1:05.71	Jed B. Smith at 2011 NZ Short Course Champs	6/08/2011	AQGCB
1:05.21	** Satori J. Dobbie at Wharenui Winter Olympics 2013	16/08/2013	QESCB

Men 13-13 200 IM

2:24.53	Elliot Box	23/03/2001	AQG -CB
2:21.00	** Satori J. Dobbie at Wharenui Winter Olympics 2013	16/08/2013	QESCB

Men 17-17 100 Breast

1:02.81	George L. Schroder at State 2012 NZ Short Course Champs	30/09/2012	AQGCB
1:02.79	** George L. Schroder at Wharenui Winter Olympics 2013	16/08/2013	AQGCB -CB

Men 200 Back

2:01.63	Alasdair Shillito at 2010 NZ Open Short Course Champs	12/11/2010	WHACB
1:59.79	** MATTHEW T. HUTCHINS at Wharenui Winter Olympics 2013	16/08/2013	WHACB

Women 17-17 400 Free

4:19.12	Megan Allan	1/09/1999	AQG -CB
4:18.34	** Grace SOMMERVILLE at 2013 South Island Champs	30/08/2013	ASTCB-CB

Women 17-17 800 Free

8:51.08	Megan Allan	8/08/1999	AQG -CB
8:50.03	** Grace SOMMERVILLE at 2013 South Island Champs	30/08/2013	ASTCB -CB



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Women 17-17 200 Breast

2:28.27	Natasha A. Lloyd at Wharenuai Winter Olympics 2013	16/08/2013	NCSCB
2:25.80 **	Natasha A. Lloyd at 2013 South Island Champs	30/08/2013	NCSCB -CB

Men 17-17 50 Breast

29.18	George L. Schroder at State 2012 NZ Short Course Champs	30/09/2012	AQGCB
28.97 **	George L. Schroder at 2013 South Island Champs	30/08/2013	AQGCB

Men 17-17 100 Breast

1:02.79	George L. Schroder at Wharenuai Winter Olympics 2013	16/08/2013	AQGCB -CB
1:02.24 **	George L. Schroder at 2013 South Island Champs	30/08/2013	AQGCB -CB

Men 17-17 200 Breast

2:15.33	George L. Schroder at State 2012 NZ Short Course Champs	30/09/2012	AQGCB
2:13.09 **	George L. Schroder at 2013 South Island Champs	30/08/2013	AQGCB -CB

Men 13-13 400 IM

5:01.00	Angus W. Syme at Aquagym Southern Invitational Meet 2013	26/07/2013	NCSCB
4:58.27 **	Thomas J. Wilson at 2013 Queensland Short Course Champs	30/08/2013	QESCB

Moved: Gill
Carried

Seconded: Wayne

12. Financial records

Outstanding Invoices

AQG	AquaGym Swimming Club	\$ 430.00
ASH	Ashburton Swim Club	\$ 3,947.50
JAS	Jasi Swim Club	\$ 280.00
NTH	North Canterbury Swim Club	\$ 100.00
QES	QEII Swim Club	\$ 75.00
TME	Temuka Swimming Club	\$ 85.00
VIK	Vikings Swim Club	\$ 160.00
WAI	Waitaha Swim Club	\$ 1,260.00
WHA	Wharenuai Swim Club	\$ 165.00



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DATE	DETAILS	AMOUNT
5-Aug-13	Marsh Limited Insurance Timing	911.02
5-Aug-13	XCM Group SCWC Printing	158.13
5-Aug-13	Christchurch City Co Platinum Squad	48
5-Aug-13	HTS Group Laptop Set up	1811.25
7-Aug-13	Storage Station Ltd Storage	130
7-Aug-13	Griffith University Squad Accomod	1391.91
12-Aug-13	Plastic Storage Bins	24
14-Aug-13	Amanda MacLeod Office Exp Aug	65
14-Aug-13	Amanda MacLeod Ph/Internet	139.74
14-Aug-13	New Printer	349.91
14-Aug-13	Church Street Copy Annual Reports	439
14-Aug-13	Pivot Marketing Ltd Squad Caps	1158.62
19-Aug-13	Warehouse Stationary	92.82
19-Aug-13	Inland Revenue Depar IRD PAYE	506.04
19-Aug-13	Wharenui Sports Cent	281.74
19-Aug-13	Squad Camp Lane Hire	125.22
20-Aug-13	Christchurch City Co Jellie Platinum	113.04
21-Aug-13	Storage Station Ltd Storage	130
26-Aug-13	Apollo Lodge	1721.74
30-Aug-13	Junior Carnival - towels	137.5

ACCOUNTS to PAY:

20 Sept	CHCH City Council	\$208.00
20 Sept	CHCH City Council	\$522.00
20 Sept	Warehouse Stationery	\$241.45

Moved: Brian

Seconded: Janice

Carried

13. Funding Report

Application	Reason	Successful	Pending	Declined
Mainland Foundation	South Island Championships	\$12,000.00		
CEAT	Jellie Park upgrade	\$150,000.00		
Mainland Foundation	Swimmers/Officials Travel		\$36,500.00	
SCWC Charitable Trust	swimmers travel CWC Champs	\$23,700.00		
Lion Foundation	CWC Champs pool hire	\$4,000.00		
Pub Charity	CWC Champs pool hire			\$12,000.00
Canterbury Com Trust	Administrator salary/pool hire	\$35,000.00		
NZ Community Trust	Jellie Park Upgrade			\$70,000.00
Mainland Foundation	Jellie Park Upgrade			\$35,000.00
Mainland Foundation	Swimmers and Officials	\$20,000.00		



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14. Reports

Technical:

The technical committee raised some concerns over the large number of 'have a go' swimmers and suggested "have a go swimmers" must be from affiliated clubs to attend. The SCWC committee agreed and Amanda would let Small Strokes know of this outcome. It was also suggested that the Tuesday night close off was too close to the meet and suggested Sunday night prior to the meet as a way of having more time to seek officials.

The committee thought an info sheet should be circulated to clubs when there are Junior Carnivals explaining their requirements as duty club. Amanda to follow up with for the next Junior Carnival and ensure it is put in place.

For club meets, the comment was, it might be best to be setting a closing date for entries 10 days before the actual meet and that psych sheets be posted on the website by the Wednesday.

Selectors & Awards Committee – N/A

15. General business

- Amanda has made contact with a number of clubs in regards to their overdue invoices and will follow up of the next couple of weeks
- Meet to be run by Temuka, Geraldine & Mackenzie Clubs for 18 Jan 2014 in Timaru has been approved
- Monique discussed how best to proceed with the donation of Eastern Districts money to SCWC for the trailer. To simplify accounts for Eastern Districts so that the bank account may be closed it was decided the money would be given as a donation with no GST.
- Timaru Council & Junior Champs – Wayne confirmed that the pool in Timaru was now booked and the Junior Champs will be held in Timaru. Full electronics will be used.
- SCWC Champs was confirmed in Dunedin
- A request by Swim Timaru to attend Southland Champs was turned down as SCWC will be running their Memorial Champs in Greymouth that same weekend. The Memorial Champs are a 'not faster than' meet and for this reason the SCWC Bronze Squad are able to attend Southland Champs. If any of the Swim Timaru swimmers were faster than the Memorial Meet qualifying times they are welcome to attend Southland Champs. Wayne to email Swim Timaru with the decision.
- Banner has now been located and Wayne has stored in his garage and will move to Jellie at the next meet
- The committee has decided to cancel the second of the Spring Junior Carnivals as it fell at the end of the holidays and most clubs will be on a break and swimmers will not have trained for 2 weeks.
- The Memorial Meet will be held in Greymouth with full electronics being used.

