



# SWIMMING CANTERBURY WEST COAST INC.

## Minutes OF THE MANAGEMENT COMMITTEE MEETING

**Meeting opened at 6 The Mews, Lincoln at 7.00pm on the 11<sup>th</sup> August 2014**

**Welcome:** Wayne Rollinson (Chairperson) welcomed those present

1. **Present:** Janice Rennell, Graham Scammell, Monique van Vugt, Ashley Cassin, Michael Toomey

2. **Observers:**

3. **In Attendance:** Amanda MacLeod (Administrator)

4. **Apologies:** Brigitte Mahan

Moved: Wayne                      Seconded: Ashley      Carried

5. **Minutes of the previous meeting read and accepted**

Moved: Monique                  Seconded: Graham      Carried

6. **Matters arising:**

Nil

7. **Correspondence in:**

### SNZ

- Updated Swimming NZ Regulations
- 2014 Technical Advisory Committee vacancies
- CRC (Chair / Regional Chairs) Meeting - 01.07.14
- Regions Membership Summary 2013-2014 (Voting)
- NZ Swimming Trust Inc
- SNZAP Nomination Process Report and Next Steps
- Swimming New Zealand Website
- SNZ Age Group Camps
- 2014 Zonal Championships
- Find A Club Functionality
- Review of the Swimming New Zealand Constitution

### Clubs

- Permission for Taiko Torepe-Ormsby to swim at Blenheim 2& 3 August
- Permission for Zac Baker the ACE Swim Meet in Hamilton on October 18<sup>th</sup> and the Auckland Juniors in Auckland in 21-23 November.
- Permission for Swim Timaru to attend Orca meet in October
- Permission for Hokitika to attend Orca Meet in October

### Regions

- Southern Zone - 2014 Zonal Champs



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### Sport Canterbury

#### Others

- Your Invitation: A Special Presentation on Sporting and Aquatic Facilities

### 8. Correspondence out

Amanda sent a card to Lesley Huckins family as Lesley's mother recently passed away

Moved: Graham                      Seconded: Wayne                      Carried

### 9. Transfers

Kaiori McGuinniety from Wharenui to Nelson  
Cameron Simpson from Templeton to Waitaha

Moved: Monique                      Seconded: Graham                      Carried

### 10. Records

#### Men 12-12 800 Free

9.40.59	Jordan Rahurahu at McDonalds Queensland Meet	13/12/2010	WHACB
9.35.27 **	Quinton Hurley at Canterbury Champs 2014	25/01/2014	QESCB

#### Men 10-10 50 Fly

35.18	Callum R. Haughin at 48th Wharenui Junior Olympics	25/03/2011	QESCB
34.68 **	Taiko H. Torepe-Ormsby at Wharenui Winter Olympics 2014	27/06/2014	WHACB -CB

#### Men 13-13 200 Back

2:18.38	Benjamin M. Walkington at QEII Mid-Winter 2011	22/07/2011	AQGCB
2:17.82 **	Matthew Harford at Wharenui Winter Olympics 2014	27/06/2014	ASTCB -CB

#### Men 10-10 50 Back



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36.85	Luke Bilbrough	1/06/2002	KAIBC
34.95 **	Taiko H. Torepe-Ormsby at 2014 QEII Ruth Woolley Memorial Winter Meet	18/07/2014	WHACB -CB

### Men 14-14 100 Fly

59.68	Satori J. Dobbie at SCWC Sprint Meet 1 2014	8/02/2014	QESCB -CB
59.49 **	Satori J. Dobbie at 2014 QEII Ruth Woolley Memorial Winter Meet	18/07/2014	QESCB -CB

### Women 15-15 1500 Free

17:51.85	GENDI L. ROBERTS at Wharenui Winter Olympics 2012	17/08/2012	NCSCB
17:42.61 **	Lucy Clough at 2014 Auckland W inter Championships	1/08/2014	ASTCB-CB

### Men 50 Breast

28.94	George L. Schroder at State 2013 NZ Short Course Champs	29/09/2013	AQGCB -CB
28.83 **	George L. Schroder at 2014 Auckland Winter Championships	1/08/2014	HOKCB

### Men 10-10 50 Free

31.64	Thomas J. Wilson at Aquagym Challenge Meet SC 2010	24/10/2010	WHACB
31.48 **	Taiko H. Torepe-Ormsby at SNM Winter Meet 2014	2/08/2014	WHACB -CB

### Men 10-10 100 Free

1:09.28	Angus W. Syme at Aquagym Southern Invitational Meet 2010	22/05/2010	KAIBC
1:08.52 **	Taiko H. Torepe-Ormsby at SNM Winter Meet 2014	2/08/2014	WHACB -CB

### Men 10-10 100 Back

1:18.20	Ezra A. Dalley at SCWC Junior Championships	1/02/2014	QESCB -CB
1:17.17 **	Taiko H. Torepe-Ormsby at SNM Winter Meet 2014	2/08/2014	WHACB -CB

### Men 14-14 50 Free

25.29	Ben Pickersgill Brown	25/09/2001	AQG -CB
25.18**	Satori J. Dobbie at SNM Winter Meet 2014	2/08/2014	QESCB-CB



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### Men 14-14 100 Back

1:00.28	Andrew D. Trembath at 2011 South Island Championships	23/09/2011	QESCB
1:00.09 **	Satori J. Dobbie at SNM Winter Meet 2014	2/08/2014	QESCB-CB

### Men 14-14 50 Fly

27.28	MATTHEW T. HUTCHINS at South Island Championships 2009	4/09/2009	WHACB
27.21 **	Satori J. Dobbie at SNM Winter Meet 2014	2/08/2014	QESCB-CB

### Men 14-14 100 Fly

59.49	Satori J. Dobbie at 2014 QEII Ruth Woolley Memorial Mid-Winter Me	18/07/2014	QESCB -CB
58.72 **	Satori J. Dobbie at SNM Winter Meet 2014	2/08/2014	QESCB-CB
59.49	Satori J. Dobbie at SNM Winter Meet 2014	2/08/2014	QESCB-CB

### Men 14-14 100 Back

1:00.09	Satori J. Dobbie at SNM Winter Meet 2014	2/08/2014	QESCB -CB
59.73	** Satori J. Dobbie at Swim Timaru Winter Meet	9/08/2014	QESCB -CB

### Men 14-14 50 Fly

27.21	Satori J. Dobbie at SNM Winter Meet 2014	2/08/2014	QESCB -CB
27.03 **	Satori J. Dobbie at Swim Timaru Winter Meet	9/08/2014	QESCB -CB

Moved: Ashley

Seconded: Graham

Carried



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### 11. Financial records

#### **ACCOUNTS PAID:**

9-Jul-14	Storage Station Ltd Storage	130.00
11-Jul-14	David Prattley Tri Series	37.95
11-Jul-14	Stationery Tri Series	90.95
11-Jul-14	4 Plaques Tri Series	140.00
11-Jul-14	William Roberts Tri Series Reimbursement	195.00
11-Jul-14	XCM Group Tri Series Uniforms	284.63
11-Jul-14	XCM Group Tri Series Uniforms	2,429.77
11-Jul-14	XCM Group Tri Series Uniforms	858.84
11-Jul-14	Ashburton Swimming C TriSeries Meals	2,170.00
15-Jul-14	Rolleston Community AGM	22.50
15-Jul-14	Moller Young Ltd Swimmer Badges	1,690.50
18-Jul-14	Office Exp July	65.00
18-Jul-14	Ritchies Transport Tri Series	3,334.89
18-Jul-14	St Kevin's Oamaru Tri	2,909.50
18-Jul-14	Coronation Park Mote Tri	1,536.00
18-Jul-14	Swim Timaru Tri Series	100.00
18-Jul-14	Ph/Internet July	136.75
18-Jul-14	CBay Aquatic Centre Tri	444.00
18-Jul-14	PAYE June	506.04
18-Jul-14	Domainz Site renewal	72.10
18-Jul-14	Annual Report Payment	375.00
21-Jul-14	TBHS Hostel Tri Series	3,015.00
21-Jul-14	Squad Entry Fees Akld Winters	901.00
21-Jul-14	WESTPAC Business Crd	561.79
23-Jul-14	Storage Station Ltd Storage	130.00
24-Jul-14	Engraving Tri Series	20.90
24-Jul-14	Aquagym Deposit error	52.00
24-Jul-14	Squad Auck Winters catch up	106.00
30-Jul-14	Extra Chair Jellie Park	239.00

#### **ACCOUNTS to PAY:**

#### **OVERDUE ACCOUNTS:**

AQG	Aquagym Swimming Club				6639.00	
		3-Jul-14	Due 17/07/14	Inv	14153	264.00
		23-Jul-14	Due 06/08/14	Inv	14182	6375.00
ASH	Ashburton Swim Club					879.00
		3-Jul-14	Due 17/07/14	Inv	14159	382.00
		11-Jul-14	Due 25/07/14	Inv	14168	355.00
		17-Jul-14	Due 31/07/14	Inv	14176	85.00
		21-Jul-14	Due 04/08/14	Inv	14178	57.00
HOK	Hokitika Swim Club					520.00



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		23-Jul-14	Due 06/08/14	Inv	14183		85.00
		30-Jul-14	Due 13/08/14	Inv	14192		350.00
		30-Jul-14	Due 13/08/14	Inv	14191		85.00
JAS	Jasi Swim Club						779.50
		8-Sep-13	Due 22/09/13	Inv	13872		170.00
		7-Oct-13	Due 07/10/13	Rec	1161	Receipt	-795.00
		17-Dec-13	Due 31/12/13	Inv	13996		140.00
		3-Jul-14	Due 17/07/14	Inv	14154		170.00
		11-Jul-14	Due 25/07/14	Inv	14169		1065.00
		21-Jul-14	Due 04/08/14	Inv	14179		199.50
		30-Jul-14	Due 30/07/14	Rec	541	Receipt	-170.00
QES	QEII Swim Club						330.00
		3-Jul-14	Due 17/07/14	Inv	14155		160.00
		16-Jul-14	Due 30/07/14	Inv	14173		170.00
VIK	Vikings Swim Club						3485.00
		23-Jul-14	Due 06/08/14	Inv	14186		3230.00
		31-Jul-14	Due 14/08/14	Inv	14193		255.00
WHA	Wharenui Swim Club						7310.00
		30-Jul-14	Due 13/08/14	Inv	14190		6970.00
		7-Aug-14	Due 21/08/14	Inv	14195		255.00
		15-Aug-14	Due 29/08/14	Inv	14201		85.00
WME	Waimate Swimming Club						85.00
		4-Jul-14	Due 18/07/14	Inv	14165		85.00
WR	Wayne Rollinson						135.00
		3-Apr-14	Due 17/04/14	Inv	14104		135.00
						<b>TOTAL</b>	<b>26792.50</b>

Moved: Monique

Seconded: Graham

Carried



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#### 12. Funding Report

Provider	Purpose	Amount
Trust Aoraki	Junior Champs Pool Hire/Medals 2014	\$ 3000.00
Mainland Foundation	Assist Swimmers National Meets	\$ 16,000.00
	Assist Officials National Meets	\$ 4,000.00
Pub Charity	SCWC Caps/ Medals 2014	\$ 4807.00
NZ Community Trust	Swimmers / Officials Accom SCWC Champs 2014	\$ 20,000.00
YouthTown	Memorial Meet Pool Hire 2013	\$ 978.26
Business Sponsorship	Assist Officials Memorial Meet 2013	\$ 1437.50
Business Sponsorship	Assist Canterbury Champs 2014	\$ 4025.00
Templeton Swimming Club Donation	Officials Funding 2014	\$ 1000.00
Canterbury Community Trust	Administration Costs 2014	\$ 30,000.00
Lions Foundation	Canterbury Champs Pool Hire 2014	\$ 4000.00
Trust Aoraki	SI Champs Pool Hire	\$ 5500.00

#### Pending Applications

Provider	Purpose	Amount
YouthTown Inc	SI Champs Medals	\$3800.00
Pub Charity	Memorial Champs Pool/Medals	\$4000.00
Mainland Foundation	Assistance for Swimmers to National Meets	\$35000.00
	Assistance for Officials to National Meets	

#### 13. Reports

Nil







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- iii. The Board is required to establish, maintain and implement a Member Protection Policy in accordance with best practice and which is binding on all Member Clubs
- iv. KPI's and Whole of Sport Plan as detailed in the below attached files have been accepted and implemented by SNZ. It is the Board's responsibility now to ensure we deliver on these.



Regional KPIs -  
Regional Summary .pc



Whole of Sport Plan -  
April 2014 final with n

- Amanda to enquire with the Jellie Park management if two extra lanes can be provided during warm up at the Targeted meets.

- Committees

The concept of having three sub committees to assist the board was discussed. Their purpose to assist with the day to day management of the sport throughout the region:

- i. Technical
- ii. Awards
- iii. Events Committee

Board agree it is important that each committee:

- Includes a widespread group of people from within the region (including areas outside of greater Christchurch)
- Maintains some form of continuity
- Utilises peoples skills and knowledge

Wayne is to pull together over the next week a brief for each of the 'committees' based on our discussions for Board approval. If agreed, then the detail is to be circulated to the committees for acceptance.

It was agreed that role of the "selector" (for regional relays) would be abolished and this would be now become the responsibility of the Administrator as it is generated through Team Manager.

- Board meetings

- i. Correspondence (inwards / outwards) – it was agreed to continue to include in the minutes
- ii. Records – will continue to be included in the minutes

- Wayne moved to remove Christine and Gill as signatories from the bank accounts.

Moved: Wayne                      Seconded: Janice      carried

**The meeting closed at  
Next meeting will be on the at 7.00pm 2014 at**