



# SWIMMING CANTERBURY WEST COAST INC.

## MINUTES OF THE BOARD MEETING

Meeting opened at 6 The Mews, Lincoln at 7.00pm on the 1<sup>st</sup> December 2014

- 1. Present:** Wayne Rollinson, Janice Rennell, Graham Scammell, Monique van Vugt, Michael Toomey, Ashley Cassin

Wayne (Chairperson) welcomed those present

- 2. In Attendance:** Amanda MacLeod (Administrator)

- 3. Apologies:** Brigitte Mahan,

Moved: Ashley                      Seconded: Michael                      Carried

- 4. Minutes of the previous meeting read and accepted**

Moved: Monique                      Seconded: Graham                      Carried

- 5. Matters arising:**

Nil

- 6. Correspondence in:**

### SNZ

- Event Approval Process
- Regional Websites
- Zonal Champs – update
- Technical Official Accreditations
- SAN 2014 AGM Minutes and Halberg Award Nominations
- SNZ Life Member Ian McPhee Passes
- Selection Criteria
- CRC (Chair / Regional Chairs) Meeting - 25.11.14

### Clubs

- Permission for Hokitika to swim at Southland Champs
- Permission for Ben Whitmore to swim at the Southland Champs
- Permission for Swim Timaru to attend Southland Champs
- Permission for James Buk to swim in Queensland in December
- Permission for Kyra to swim at Auckland Age Groups
- Hannah Bates to compete at the Nelson Marlborough Country & Town Champs 10th January 2015
- Permission for Greymouth top attend Southland Champs and Wellington Champs
- Request Permission to Travel for Satori Dobbie to attend The Capital Swim Meet on Saturday 22 November in Wellington.
- Permission for Maisy Perriam, Hamish Clarke and Joel Nicholls to attend Otago Juniors
- Bryn Rumble have permission to swim at the Capital Classic in Wellington on 22 November
- Brittany Moir have permission to swim at the Southland Champs in Invercargill on 27-30 November.
- Wharenui asks for permission for Taiko Torepe-Ormsby to swim at the Orca
- QEII Permission To Travel (Australia) - Thomas Wilson



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- Permission for Leah Berquist to compete in the USA
- Permission for swimmers in both the Bronze to attend Southland Champs
- Permission for Hokitika, North Canterbury to attend Otago Junior Champs
- Permission for swimmers in the Gold and Platinum Squad to attend Auckland Champs
- Permission for Aquagym swimmers to attend the Otago Junior Champs
- Permission to travel - Hunter Ferguson-Wilson 16-19 January to Wellington Champs
  - Auckland Champs in December

### Regions

- Otago Champs 12 and Under Flyer and events file

### Sport Canterbury

- REMINDER: Invitation to Sports Breakfast October 2014
- Governance Workshop
- November Sports Breakfast
- Sport Canterbury Ocean Swim Series
- 2015 Marriotts Hadlee Sport Awards - Nomination Forms

### Others

#### 7. Correspondence out

Moved: Michael                      Seconded: Ashley                      Carried

#### 8. Transfers

Ezra Dalley from Jasi to Aquagym

Moved: Janice                      Seconded: Michael                      Carried

#### 9. Records

##### Women 14-14 1500 Free

18:38.41	Caitlin J. Rennell at Jasi Winter Meet 2010	18/06/2010	JASCB
17:54.21**	Kyra E. Forrest at SCWC 2014 Time Trial	7/11/2014	WHACB

Moved: Monique                      Seconded: Wayne                      Carried



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### 10. Financial records

#### ACCOUNTS PAID:

5-Nov-14	Memorial Champs Ribbons	52.50	
5-Nov-14	Badges	396.75	
12-Nov-14	Storage Station Ltd Storage	150.00	
17-Nov-14	Squad Caps	690.30	
20-Nov-14	SI Champs Beanies	114.02	
20-Nov-14	Office Expenses	65.00	
20-Nov-14	Ph/Internet November	128.55	
20-Nov-14	Squad Pool Hire	57.01	
20-Nov-14	CCC Squad Pool	40.00	
20-Nov-14	SI Champs Bottles	38.01	
20-Nov-14	Stater Charger	29.95	
20-Nov-14	Warehouse Stationary	2.00	
20-Nov-14	Warehouse Stationary	2.00	
20-Nov-14	WESTPAC Business Crd	37.01	
20-Nov-14	Memorial Meet Towels	138.00	
20-Nov-14	Memorial Champs Trophies	144.80	
20-Nov-14	SI Champs Singlets	328.30	
20-Nov-14	Button Repai	2,945.10	
21-Nov-14	Trailer Regn	35.57	
21-Nov-14	Domainz Monthly Oct	72.10	
21-Nov-14	Domainz Monthly Nov	72.10	
21-Nov-14	Memorial Meet Towels Printing	138.00	
21-Nov-14	AK West Motel Auckla	2,472.50	
21-Nov-14	Air New Zealand Squad	4,872.00	
			14,589.54

#### ACCOUNTS to PAY:

#### OVERDUE ACCOUNTS:

AquaGym Swimming Club					
18-Oct-14	Due 01/11/14	Inv	14278		170.00
Ashburton Swim Club					
18-Oct-14	Due 01/11/14	Inv	14279		60.00
Greymouth Swimming Club					
24-Sep-14	Due 08/10/14	Inv	14240		32.00
13-Oct-14	Due 27/10/14	Inv	14274		170.00
Jasi Swim Club					
8-Sep-13	Due 22/09/13	Inv	13872		170.00
18-Sep-13	Due 02/10/13	Inv	13888		85.00
7-Oct-13	Due 07/10/13	Rec	1161	Receipt	-795.00
17-Dec-13	Due 31/12/13	Inv	13996		140.00
3-Jul-14	Due 17/07/14	Inv	14154		170.00
11-Jul-14	Due 25/07/14	Inv	14169		1065.00
21-Jul-14	Due 04/08/14	Inv	14179		199.50
30-Jul-14	Due 30/07/14	Rec	541	Receipt	-170.00
Mackenzie Swimming Club					
30-Oct-14	Due 13/11/14	Inv	14295		1020.00
Packsys					
6-Oct-14	Due 20/10/14	Inv	14270		345.00
QEII Swim Club					
4-Oct-14	Due 18/10/14	Inv	14252		306.00



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SATO					
	6-Oct-14	Due 20/10/14	Inv	14263	287.50
Sealed Air					
	6-Oct-14	Due 20/10/14	Inv	14262	575.00
Sockburn Park Swim Club					
	6-Oct-14	Due 20/10/14	Inv	14266	350.00
Swim Timaru Inc					
	18-Oct-14	Due 01/11/14	Inv	14285	30.00
Temuka Swimming Club					
	18-Oct-14	Due 01/11/14	Inv	14286	10.00
	18-Nov-14	Due 02/12/14	Inv	14328	90.00
Templeton Swim Club					179.00
	12-Aug-14	Due 26/08/14	Inv	14200	85.00
	3-Oct-14	Due 17/10/14	Inv	14242	85.00
Vikings Swim Club					
	31-Jul-14	Due 14/08/14	Inv	14193	255.00
Waitaha Swim Club					
	25-Aug-14	Due 08/09/14	Inv	14208	40.00
	18-Oct-14	Due 01/11/14	Inv	14288	20.00
Wharenui Swim Club					
	23-Sep-14	Due 07/10/14	Inv	14235	901.25
	4-Oct-14	Due 18/10/14	Inv	14255	1728.00
	7-Oct-14	Due 21/10/14	Inv	14273	170.00
	18-Oct-14	Due 01/11/14	Inv	14289	40.00

Moved: Janice

Seconded: Monique

Carried

### 11. Funding Report

Provider	Purpose	Amount
Canterbury Community Trust	Administration Costs 2014	\$30000.00
Lions Foundation	Canterbury Champs Pool Hire 2014	\$ 4000.00
Trust Aoraki	SI Champs Pool Hire	\$ 5500.00
Pub Charity	Memorial Champs Pool/Medals	\$3510.97
Four Winds Foundation	Senior Championship Medals	\$1000.00
Mainland Foundation	Assistance for Swimmers to National Meets	\$16000.00
	Assistance for Officials to National Meets	\$4000.00

### Pending Applications

Provider	Purpose	Amount
New Zealand Community Trust	Canterbury Champs Swimmer Accommodation	\$27750.00
Canterbury Community Trust	Administration Salary & Costs	\$43050.00
Infinity Foundation	Officials Polo Tops	\$2500.00

### Declined Applications

Provider	Purpose	Amount
YouthTown Inc	SI Champs Medals	\$3800.00
Bluegrass Trust	Officials Polo Tops	\$2500.00
Air Rescue Services	Junior Championship Medals	\$3600.00



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### 12. Membership

#### Current Membership Numbers (as at 1 Dec 2014)

< 12 Years	13/14	15/16	17/18	>19	Total
280	177	95	45	26	633

#### Previous Seasons

Date	Competitive Swimmers
30/6/2104	605
30/6/2013	648
30/6/2012	762
30/6/2011	866
30/6/2010	929
30/6/2009	696
30/6/2008	612
30/6/2007	666
30/6/2006	728
30/6/2005	807
30/6/2004	757

### 13. General business

- Ashley gave a brief overview of the “Chairperson’s” conference call in Wayne’s absence and the further meeting notes will be circulated by the CEO of SNZ.
- The coaches group wish to operate a “time trial” on Thursday 4<sup>th</sup> December at Jellie Park and want swim times to be acceptable as entry times into the 800 & 1500m events at the SCWC Champs.
  - ✓ for swimmers who have no time
  - ✓ for swimmers whose current times do not reflect their current ability so they are ranked correctly

Wayne moved that the Board approve for the Swimming CWC Championships being held in January 2015, the entry times for the 800 & 1500m events can be submitted on “coaches” time taken from the time trial held on Thursday 4th December 2014.

Board unanimously agreed - carried



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- Recognition payments to swimmers were discussed. Amanda to make payments for this year's recipients YTD. Michael will then review the document for the new season and liaise with the Administrator.
- Wayne to follow up with Kent on the rules around Secondary School Swimming events and how we can make these meets official.
- Surplus touch pads – as we have 10 extra touch pads in storage Wayne moved that we loan on a long term basis to Swimming Nelson/Marlborough for their use. They will look after general repairs, maintenance and insurance costs.

Moved: Wayne

Seconded: Ashley

carried

- Wayne, Michael, Janice and Monique will review the old SCWC rules and regulations to identify what needs to be included as an addendum document to the Regional Constitution (e.g. trophies and their purpose).
- Amanda asked to extend the close off for entries for Canterbury Champs to 21<sup>st</sup> December because SCWC were very late issuing final details and this extension has been approved by the Board.
- **Swimming Canterbury West Coast Subcommittees:**  
As per section 5.1 (k) of the regional constitution, the Board approved the addendum subcommittee documents for the Technical, Events and Awards committees that Wayne had submitted and Amanda will add these to the website alongside the Regional Constitution.
- Amanda to ask other regions which email provider they use as we were currently experiencing some issues (storage quota, assistance and overall costs) with our current provider
- Amanda to write a letter of support for Otago who are applying to the Lions Foundation for assistance with pool hire for the combined SCWC and Otago Champs.

**The meeting closed at 8.40pm**

**Next meeting will be Lunchtime on Saturday 31<sup>st</sup> January between sessions at CBay's Meeting room in Timaru (Amanda to confirm exact time).**