



SWIMMING CANTERBURY WEST COAST INC.

Minutes OF THE MANAGEMENT COMMITTEE MEETING

Meeting opened at 2/9 Washington Way at 7.00pm 9th June 2014

Welcome: Wayne Rollinson (President) welcomed those present

1. **Present:** Janice Rennell, Graham Scammell, Christine Cassin, Lesley Huckins, , Monique van Vugt, Gill Cain, Brian Pitt, Brigitte Mahan
2. **Observers:** Greg Crawford
3. **In Attendance:** Amanda MacLeod (Administrator)
4. **Apologies:** Anthony Whitcombe

Moved: Christine Seconded: Lesley Carried

5. Minutes of the previous meeting read and accepted

Moved: Monique Seconded: Graham Carried

6. Matters arising:

The Committee to appoint a representative onto the South Island Committee, Amanda to ask David Prattley for a short description of what is required from the representative. Amanda to email all clubs a nomination form.

Wayne moved that we also ask for nominations from all clubs and Amanda to circulate email.

Moved: Wayne Seconded: Brian carried

7. Correspondence in:

SNZ

- SNZ Development Camps
- Calling out for Team Managers.
- Database
- Draft Member Protection Policy
- CRC (Chair / Regional Chairs) Meeting - 27.05.14
- SWIMMING NEW ZEALAND INVITE YOU TO ATTEND THE COMMONWEALTH GAMES SWIMMING TEAM FAREWELL TAKING PLACE ON 8 JUNE 2014
- SNZ Development Camps
- South Island Swim Education Courses
- Whole of Sport Plan - Apr14
- 2014 Competition Review Survey
- FW: CRC (Chair / Regional Chairs) Meeting - 17.04.14
- RE: Whole of Sport Plan - Apr14

Clubs

- Permission for North Canterbury to attend Neptune meet
- Permission for Wharenui to attend Neptune Meet
- Wanaka Adult Swim meet

Regions



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Sport Canterbury

- CEO's Sport Breakfast Invitation
- REMINDER: CEO's Sport Breakfast Invitation
- Reach Your Goals
- Resource Planning Workshop

Others

- Canterbury Squad Announcement
- Get Set Go Event Management workshop
- The Week in a Brief Newsletter
- Charities News Alert - 5 June 2014
- JUNE SALE - 20% OFF STORE WIDE
- Thank card from the McMillan Family re Frank Davenports passing
- Hagley Ferrymead Strengthening Communities team - Week in Brief - Week beginning 2 June 2014

8. Correspondence out

Moved: Janice Seconded: Christine Carried

9. Transfers

Hana & Mika Tiltman from QEII to Selwyn
Charlotte Dowle from Wharenui to Selwyn
Brittany & Savannah Pocock from Wharenui to Selwyn
Maya Cordana-Hay from Wharenui to Selwyn
George Schroder from Aquagym to Hokitika

Moved: Gill Seconded: Christine Carried

10. Records

Nil

Moved: Seconded: Carried

11. Financial records

ACCOUNTS PAID:

Whistles	\$174.90
Ph/Internet	\$127.05
Cant Champs Pool Hire	\$6068.75
Toner	\$81.95
Platinum Squad Pool Hire	\$48.00
Officials to Nags	\$2098.00
SNZ Juniors Credit	\$530.43
Nags Entries	\$795.00



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ACCOUNTS to PAY:

Cash Manager Support	\$366.85
Awards Levy	\$3564.00
Squad Caps	\$1801.20
Squad Goggles etc	\$734.00
Daktronics Mic	\$291.64
Laminator & Clip boards	\$349.04

Moved: Christine

Seconded: Gill

Carried

12. Funding Report Approved

Provider	Purpose	Amount
Trust Aoraki	Junior Champs Pool Hire/Medals 2014	\$ 3000.00
Mainland Foundation	Assist Swimmers National Meets	\$ 16,000.00
	Assist Officials National Meets	\$ 4,000.00
Pub Charity	SCWC Caps/ Medals 2014	\$ 4807.00
NZ Community Trust	Swimmers / Officials Accom SCWC Champs 2014	\$ 20,000.00
YouthTown	Memorial Meet Pool Hire 2013	\$ 978.26
Business Sponsorship	Assist Officials Memorial Meet 2013	\$ 1437.50
Business Sponsorship	Assist Canterbury Champs 2014	\$ 4025.00
Templeton Swimming Club Donation	Officials Funding 2014	\$ 1000.00
Canterbury Community Trust	Administration Costs 2014	\$ 30,000.00
Lions Foundation	Canterbury Champs Pool Hire 2014	\$ 4000.00

Pending Applications

Provider	Purpose	Amount
Trust Aoraki	SI Champs/Junior Champs Pool Hire	\$8600.00
YouthTown Inc	SI Champs Medals	\$3800.00
Mainland Foundation	Accommodation for National Meets	\$35,000



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Pub Charity	Memorial Champs Medals / Pool Hire	\$4000.00
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13. Reports

a) Technical:

Christine reported back on the technical committee's recent meeting. The Committee has asked to adopt a coloured paper system for the various forms to be used at SCWC Meets. Amanda to source the paper to be used and email clubs information on the new requirements.

Care of the Quantum electronics was also discussed, Wayne was satisfied that those using the equipment knew how to store it correctly.

b) Selectors & Awards Committee

There have been 15 Service Award Nomination which will be presented at the AGM. SNZ Service Nominations are being considered at present by the selectors.

14. General business

- Swim Timaru had requested the use of the electronics for their meet in August which was approved. This meet will use 10 lanes and Amanda to ask Martin if he is available to operate Quantum. Wayne will approach CBay to ask if storage is available for the touch pads.
- The new Protection policy was discussed after feedback gathered from a small number of clubs, while the document was lengthy and wordy, the committee was happy with its content.
- Wayne moved to apply for \$35,000 to The Mainland Foundation for financial assistance for swimmers and officials to attend National Meets.

Moved: Wayne Seconded: Amanda carried

- Change criteria for Member Clubs in SNZ Constitution
Nelson Marlborough have asked the regions for support to submit a resolution to the SNZ AGM that would amend the Constitution to change the minimum size of clubs to 15 members and continue to recognise any clubs that were affiliated to regions before the new SNZ Constitution was adopted in 2012.

The proposal is to change the criteria so that all existing clubs continue to qualify as Member Clubs and only 15 members are required for new clubs.

This was discussed by the committee who felt 15 wasn't adequate. It was moved not to support this remit.

Moved: Lesley Seconded: Brian carried

- Club Meet Flier (procedure for approval) – Clubs are to email the Regional Administrator their flier for approval, which will be forwarded to the Secretary of the Technical Committee. Once approved, the Regional Administrator will receive an email from the Technical Committee Secretary stating the flier is ready to be put on the website.



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- Graham asked if SCWC have public liability insurance, Wayne to follow up on this
- Amanda, Fiona and Christine provided some feedback from their training evening on the new SNZ Database. The new database looks user friendly with many features including online registration, club transfers and meet entries. In time all individuals will be given a login for their own page on the website where they can access meet information and their own results.
- A request to use the stopwatches & the black starter box was for the Tri series was approved.
- Amanda moved to apply to YouthTown Inc for \$3800.00 to help cover the cost of medals for South Island Championships.

Moved: Amanda Seconded: Wayne carried

- Meet dates were discussed and the following dates were agreed to pending pool bookings

Memorial Championships 22 & 23 November 2014 in Greymouth
SCWC Championships 21st – 25th January 2015 in Dunedin – Amanda to email Otago
SCWC Junior Championships 30th January & 1st February 2015 Timaru

Wayne moved to apply to Pub Charity for financial Assistance for the Memorial Meet Medals and Pool Hire.

Moved: Wayne Seconded: Janice carried

- Greg had a list of cups from Papanui and Spreydon and asked if these could still be used in our region. Greg has agreed to find out more information about these cups and their intended purpose and if we can inherit them.
- Voting rules for the SGM and AGM were clarified and Amanda to email all clubs the following
 - At the SGM all clubs with competitive swimmers will be entitled to vote based on their entitlement as outlined in our rules and regulations. Proxy votes are allowed.
 - At the AGM should the new Regional Constitution be adopted then ALL Affiliated Clubs to Swim Canterbury will be eligible to vote on a 1 club/1 vote basis. No proxy votes allowed.

- SCWC Squads

Wayne moved to go into committee to discuss matters concerning the Canterbury Squads

Moved: Wayne Seconded: Fiona carried

The meeting closed at 9.34pm
Next meeting will be in August 2014, date and time TBA