



# SWIMMING CANTERBURY WEST COAST INC.

## MINUTES OF THE MANAGEMENT COMMITTEE MEETING

Meeting opened at 2/9 Washington Way at 7.00pm 10 March 2014

**Welcome:** Wayne Rollinson (President) welcomed those present

1. **Present:** Janice Rennell, Gill Cain, Graham Scammell, Christine Cassin, Lesley Huckins, Monique van Vugt, Brian Pitt, Fiona Campbell, Brigitte Mahan

2.

3. **Observers:** Greg Crawford

4. **In Attendance:** Amanda MacLeod (Administrator)

5. **Apologies:**

Moved:                      Seconded:      Carried

6. **Minutes of the previous meeting read and accepted**

Moved:                      Seconded:                      Carried

7. **Matters arising:**

8. **Correspondence in:**

### SNZ

- CRC (Chair / Regional Chairs) Meeting - 19.02.14
- Team Manager Backup
- State Insurance 2014 Swimming New Zealand Awards Nominations
- CRC (Chair / Regional Chairs) Meeting - 19.02.14
- State 2014 NZ Open Championships Live Coverage
- Courses this month & Evidence Gatherer Workshop

### Clubs

- Permission to Travel - Hannah Bates to Blenheim 15<sup>th</sup> March
- Permission to Travel Tate Hutchins Dunedin meet in March
- Trent Bruhn to swim at the Nelson meet 22<sup>nd</sup> Feb
- Permission to Travel - Ben Close to Blenheim 15 March
- Permission to travel - Bradley, Lucy Kaylee Jackson and Hunter Ferguson-Wilson to attend the Otago Meet 22-23 March.
- Permission to Travel – Swim Timaru to attend the Otago Meet 22-23 March
- Permission to Travel – Tandia Gooch & Dylan Mead to attend the Otago Anniversary meet
- Permission to Travel - Jasi to attend the Otago Meet 22-23 March
- Permission to Travel – Beckley Dooley to attend Auckland Opens
- Permission to Travel - Satori Dobbie to attend the Otago Meet 22-23 March
- Permission to Travel - Zack Clark to attend any meets in Scotland while on an exchange
- Permission to Travel - Kaiori McGuinnety, now swimming at HP centre Wellington still affiliated to Wharenui, permission to enter the Swimming Wellington Long Course March Last Chance Meet at Naenae on Saturday 8<sup>th</sup> March.
- Permission to Travel - Blair & Brittany Master to attend Blenheim 15<sup>th</sup> March
- Permission to Travel – Wharenui swimmers to compete at Otago meet





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37.41

Ezra A. Dalley at State 2014 N Z Junior Championships

14/02/2014

QESCB-CB

### Relay Records

**2:00.10** Girls 12 and Under 200m Freestyle Club Relay **02/12/12** STANDARD

**1:58.45\*\*** Girls 12 and Under 200m Freestyle Club Relay at 2014 Canterbury Junior Championships 01/02/14 QESCB-CB

D Meyn, K Jackson, A Morrow, L Jackson

**2:13.98** Girls 12 and Under 200m Medley Club Relay **02/12/12** STANDARD

**2:09.91\*\*** Girls 12 and Under 200m Medley Club Relay at 2014 Canterbury Junior Championships 01/02/14 QESCB-CB

A Morrow, K Jackson, D Meyn, L Jackson

**2:25.67** Boys 12 and Under 200m Medley Club Relay **02/12/12** STANDARD

**2:22.43\*\*** Boys 12 and Under 200m Medley Club Relay at 2014 Canterbury Junior Championships 01/02/14 Jasi

B Kamminga, C Reid, H Rollinson, A Perriam

Moved: Brian

Seconded: Janice

Carried

### **12. Financial records**

#### **ACCOUNTS PAID:**

2-Feb-14	Water Cups -Junior Champs	25.06
2-Feb-14	Air NZ (Ron & Lesley -	206.00
2-Feb-14	Air NZ (Marlene Opens)	191.00
4-Feb-14	S Sugrue Junior Champ Fuel	75.16
4-Feb-14	Awards Trophies Junior Champs	89.80
4-Feb-14	W Rollinson Junior Champs Fuel	100.54
4-Feb-14	Sprint meet food	200.00
4-Feb-14	Pivot Marketing Swim Caps	1,138.50
5-Feb-14	Storage Station Ltd Storage	130.00
11-Feb-14	Marsh Limited Yearly Insurance	2,992.90
13-Feb-14	Transfer to Credit Card	5,000.00
14-Feb-14	Griffith University	4,706.68
14-Feb-14	Sympathy Cards	8.94
17-Feb-14	S Sugrue squad overpayment	24.25
17-Feb-14	Warehouse Stationary	124.59
18-Feb-14	Senior Champs Medals	3,466.10
19-Feb-14	Club Bags - Junior Champs	6.78
19-Feb-14	Storage Station Ltd Storage	130.00
19-Feb-14	Junior Champs Medals	2,363.25
20-Feb-14	Extra Championship Medals	99.36
20-Feb-14	Office Exp Feb	65.00
20-Feb-14	Ph/Internet February	141.55
20-Feb-14	Quality Presentations Sprint Meet	205.28
20-Feb-14	Programmes Junior Champ	359.70
20-Feb-14	PAYE January 10873894	506.04
21-Feb-14	SNZ Affiliation Return #2	9,020.00
25-Feb-14	Jet Star (Marlene Opens)	50.00
25-Feb-14	Air NZ (Marlene Opens)	72.95



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33,412.27

### **OUTSTANDING INVOICES:**

AquaGym Swimming Club					
5-Feb-14	Due 19/02/14	Inv	14026		858.00
Ashburton Swim Club					
5-Feb-14	Due 19/02/14	Inv	14050		323.75
Greymouth Swimming Club					
5-Feb-14	Due 19/02/14	Inv	14031		414.00
Hokitika Swim Club					
14-Feb-14	Due 28/02/14	Inv	14062		12.00
QEII Swim Club					
5-Feb-14	Due 19/02/14	Inv	14052		805.00
Templeton Swim Club					
27-Jan-14	Due 10/02/14	Inv	14012		175.00

### **ACCOUNTS to PAY:**

Sprint Meet Pool Hire	\$812.50
Sports Awards Tickets	\$595.00
Warehouse Stationery	\$62.70

Moved: Janice

Seconded: Fiona

Carried



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### 13. Funding Report

Provider	Purpose	Amount
Trust Aoraki	Junior Champs Pool Hire/Medals 2014	\$ 3000.00
Mainland Foundation	Assist Swimmers National Meets	\$ 16,000.00
	Assist Officials National Meets	\$ 4,000.00
Pub Charity	SCWC Caps/ Medals 2014	\$ 4807.00
NZ Community Trust	Swimmers / Officials Accom SCWC Champs 2014	\$ 20,000.00
YouthTown	Memorial Meet Pool Hire 2013	\$ 978.26
Business Sponsorship	Assist Officials Memorial Meet 2013	\$ 1437.50
Business Sponsorship	Assist Canterbury Champs 2014	\$ 4025.00
Templeton Swimming Club Donation	Officials Funding 2014	\$ 1000.00
Canterbury Community Trust	Administration Costs 2014	\$ 30,000.00
Lions Foundation	Canterbury Champs Pool Hire 2014	\$ 4000.00

### 14. Reports

#### a) Technical:

- A new clause for meet fliers around a later close of date for meets is being developed and the new clause will be rolled out to clubs as part of the rules for running a meet.
- IOT's Seminar - Sunday 30 March 10am-12pm in ChCh, Amanda to email out to all clubs
- New rules are being developed around the correct number of regionally and nationally qualified officials for a meet to be sign off and times accepted.

The following is what is now required

- ✓ 1 Referee
- ✓ 2 Judges of Strokes
- ✓ 1 Starter
- ✓ 1 IOT per 3 lanes at each end
- ✓ 1 Chief Timekeeper
- ✓ 3 Timekeepers per lane if using manual or semi electronic timing
- ✓ 1 Timekeeper per lane if using full electronic timing.

#### b) Selectors & Awards Committee

Selector Suzanne McFadden and Vice President Janice Rennell attended the Canterbury Sports Awards last month.



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Results: Sophie Pascoe - Outstanding Sports Woman winner, Roly Crichton - Coach of the Year joint winner, Matthew Ingram - Sport Science winner, Marlene Morrison - Service to Swimming.

Nominations have been sent to SNZ for the SNZ Awards to be held in April.

Lesley Huckins - Official, Roly Crichton - Coach, Sophie Pascoe - either Disability or distance, Jackie Ruth - Disability, George Schroder - Emerging Swimmer.

Selector Marlene Morrison and President Wayne Rollinson will be attending the SNZ Awards in Auckland.

Above information reported from the selectors - Gill, Marlene and Suzanne.

### 15. General business

- A concern over the build of condensation in the trailer due to either very hot or cold temperatures was raised. Wayne and Brian to look at some ventilation options.
- Swim Canterbury agreed to subsidise national meet entry fees by 50% again for the coming season – Amanda will be advising clubs of this decision
- The Committee as a region was happy to support both the Regional constitution & the Whole of Sport plan, Wayne to advise SNZ of this decision.
- The Committee approved the purchase of additional lane modules 0 and 9 and this would cost \$590+GST per lane. The Selwyn Pool are happy for us to store the extra touch pads there.
- SIC&T Meet Rule Change - The South Island Committee are proposing that swimmers who have only qualified in one or two NZ Juniors or NZ DIV II events be allowed to swim at SIC&T in any events other than those qualified in from the above mentioned two meets.

- Sprint Meet Proceeds

Income Entry Fees	\$2580.00	\$2640.00
Programme Sales	\$60.00	
Expenses - Food	200.00	
Ribbons	\$250.80	
Pool Hire	\$812.60	
Net Proceeds		\$1376.60

The Committee agreed to allocate the coaches group \$2600.00 of funds from the Sprint meet and Business Sponsorship to be used for the enhancement and training of the coaches. Brigitte mentioned about bringing a visiting coach to the area to provide some personal development to all our coaches so is going to pull together some further detail. Amanda to advise the coaches group (Dave and Brigitte) that these funds will be made available for the above mentioned purposes.



## **SWIMMING CANTERBURY WEST COAST INC. MINUTES OF THE MANAGEMENT COMMITTEE MEETING**

The Committee also agreed to allocate the Technical Committee \$1400.00 to be able to provide training and development to all our officials in each corner of our region. Amanda is to advise Jo Russell of these funds and purpose.

The Committee asked that the two groups provide a report at the end of the season as to the how the funds were used and the benefits obtained. Amanda is to include this request in her advice to both groups.

Secondary Schools Swimming Sports – The recent Aoraki Secondary School Sports raised the question as to times being used for National Meets and the breaking of Regional Records. It was decided not to accept these times for records because they have never been accepted and a precedent has already been set.

Lesley has talked to Kent about being able to use Secondary Schools times as there is quite a bit of confusion around this ruling. The decision has been made that times cannot be used from these events.

The Committee decided to tidy up any confusion over end and beginning of the season as this has caused some confusion on the past. Our current season will finish on the 30<sup>th</sup> May. The new registration fee for the 2014/2015 season will be imposed on the 1st June. Any swimmer wanting to swim on the 1<sup>st</sup> June will need to have completed a new form and paid the registration fee to their club. Amanda will advise clubs of this decision.

**The meeting closed at 9.05pm  
Next meeting will be on the 14th April at 7.00pm 2014 at**