



# SWIMMING CANTERBURY WEST COAST INC.

## MINUTES OF THE MANAGEMENT COMMITTEE MEETING

Meeting opened at 2/9 Washington Way at 7.00pm 12<sup>th</sup> May 2014

**Welcome:** Wayne Rollinson (President) welcomed those present

1. **Present:** Janice Rennell, Graham Scammell, Christine Cassin, , Lesley Huckins, Anthony Whitcombe, Monique van Vugt, Brigitte Mahan
2. **Observers:** Greg Crawford
3. **In Attendance:** Amanda MacLeod (Administrator)
4. **Apologies:** Gill Cain, Brian Pitt

Moved: Janice                      Seconded: Graham      Carried

5. **Minutes of the previous meeting read and accepted**

Moved: Monique                      Seconded: Lesley                      Carried

6. **Matters arising:**  
Nil

7. **Correspondence in:**

### SNZ

- Whole of Sport Plan - Apr14
- CRC (Chair / Regional Chairs) Meeting - 17.04.14
- High Performance Development Meeting
- FINA Open Water List No11
- Technical Applications
- Team Announcements
- Regional Constitution – FINAL
- Application for Membership - Selwyn Swim Club
- Club information for new database

### Clubs

- Swim Timaru permission to attend Neptune meet
- Feedback on Canterbury Juniors
- North Canterbury permission to attend Neptune Meet

### Regions

- Neptune Meet amended event flyer
- April Newsletter
- 2014 South Island Secondary Schools
- 2015 South Island Country & Town Competition

### Sport Canterbury

- Jim Dicken IT visit again.



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### Others

- Re: From POQ SWIM Swim school
- Fantastic Goggle & Cap offer
- Christchurch Earthquake Appeal Trust - 29 April 2014 Final Stakeholder Update
- Exciting Job opportunity at Presbyterian Support Family Works
- Community Law Canterbury - legal workshops for managers and Board members

### 8. Correspondence out

Moved: Anthony                      Seconded: Janice                      Carried

### 9. Transfers

- Ezra Dalley, Zachary Taylor, William Taylor and Yuxuan Li from QEII to Jasi
- Scott Hallaway from Jasi to Wharenui
- Ben Close from QEII to Selwyn
- Hannah Bates from QEII to Selwyn

Moved: Christine                      Seconded: Lesley                      Carried

### 10. Records

#### Men 10-10 50 Back

36.85	Luke Bilbrough	1/06/2002	KAIBC
36.37 **	Taiko H. Torepe-Ormsby at West Coast Championships 2014	22/03/2014	WHACB -CB

#### Women 13-13 50 Back

30.86	Sophia S. Batchelor at 46th Wharenui Junior Olympics	27/03/2009	AQGCB
30.64 **	Hannah F. Bates at BS March Meet 2014	15/03/2014	QESCB -CB

#### Men 14-14 100 Fly

59.57	Arjun Haszard	14/04/2000	WHA
58.88 **	Satori J. Dobbie at Mayfair Pools 2014 NZ Age Group Championships	29/04/2014	QESCB -CB

#### Men 200 Breast

2:17.54	George L. Schroder at 2013 McDonalds Queensland Championships	14/12/2013	NZL
2:16.88 **	George L. Schroder at Mayfair Pools 2014 NZ Age Group Championships	29/04/2014	AQGCB -CB



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Moved: Fiona

Seconded: Graham

Carried

### 11. Financial records

#### ACCOUNTS PAID:

DATE	DETAILS	AMOUNT
2-Apr-14	Storage Station Ltd Storage	130.00
3-Apr-14	Warehouse Stationary	62.70
3-Apr-14	Development Camp Pool Hire	100.00
3-Apr-14	Swimming Southland SIC&T	102.40
3-Apr-14	Swimming Southland SIT&C	468.00
3-Apr-14	SNZ Div II Entries	4,532.50
3-Apr-14	Trailer keys	42.80
3-Apr-14	SNZ Awards Accomd 11276338	114.48
7-Apr-14	SNZ (Awards Dinner	810.00
7-Apr-14	Air NZ Squads	1,350.00
9-Apr-14	Taxi SNZ Awards	56.91
9-Apr-14	Air NZ Taxi SNZ Award	54.39
16-Apr-14	Storage Station Ltd Storage	130.00
17-Apr-14	Warehouse Stationary	30.84
17-Apr-14	PAYE March 11381465	506.04
17-Apr-14	Platinum Pool Hire	192.00
17-Apr-14	Platinum Pool Hire	64.00
17-Apr-14	SNZ NZ Opens Entries	2,520.00
17-Apr-14	Squad Gym Sessions	1,725.00
17-Apr-14	W Perriam Junior Champs	80.00
22-Apr-14	WESTPAC Business Crd	93.00
22-Apr-14	Junior Carnival Pool Hire	545.40
22-Apr-14	Officials Travel	1,144.00
24-Apr-14	Opens Officials 11418509	1,488.24
24-Apr-14	IOT Training Morning Tea	36.00
24-Apr-14	W Rollinson taxi / stationery	109.80
30-Apr-14	Office Exp April	65.00
30-Apr-14	Ph/Internet April	127.05
30-Apr-14	J Perriam NZ Div II Manager	280.95
30-Apr-14	A Reid NZ Juniors Manager	250.00
30-Apr-14	Domainz Web Access	224.00
30-Apr-14	SNZ NZ Opens Penalty	100.00
30-Apr-14	Storage Station Ltd Storage	130.00
30-Apr-14	NZCT Subsidy Ashburton	834.00
30-Apr-14	Swim Timaru NZCT Subsidy	1,529.00
30-Apr-14	NZCT Subsidy QEII	2,780.00
30-Apr-14	Aquagym NZCT Subsidy	3,058.00
30-Apr-14	NZCT Subsidy Jasi	3,197.00
30-Apr-14	NZCT Subsidy Wharenui	3,614.00
30-Apr-14	NZCT Subsidy N Cant	3,753.00

38,301.34



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### **OUTSTANDING INVOICES:**

Vikings Swim Club

Due 23/03/14

Inv

14088

240.00

### **ACCOUNTS to PAY:**

Moved: Janice

Seconded: Christine

Carried

### **12. Funding Report**

Provider	Purpose	Amount
<b>Trust Aoraki</b>	Junior Champs Pool Hire/Medals 2014	\$ 3000.00
<b>Mainland Foundation</b>	Assist Swimmers National Meets	\$ 16,000.00
	Assist Officials National Meets	\$ 4,000.00
<b>Pub Charity</b>	SCWC Caps/ Medals 2014	\$ 4807.00
<b>NZ Community Trust</b>	Swimmers / Officials Accom SCWC Champs 2014	\$ 20,000.00
<b>YouthTown</b>	Memorial Meet Pool Hire 2013	\$ 978.26
<b>Business Sponsorship</b>	Assist Officials Memorial Meet 2013	\$ 1437.50
<b>Business Sponsorship</b>	Assist Canterbury Champs 2014	\$ 4025.00
<b>Templeton Swimming Club Donation</b>	Officials Funding 2014	\$ 1000.00
<b>Canterbury Community Trust</b>	Administration Costs 2014	\$ 30,000.00
<b>Lions Foundation</b>	Canterbury Champs Pool Hire 2014	\$ 4000.00



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### 13. Reports

#### a) Technical:

The Technical Committee will be updating the flier again

#### b) Selectors & Awards Committee

NAGS has just been completed and our relays swum with really good results.

South Canterbury Sports Awards have just closed and although the Selectors did not have much input, at least now we know there are separate awards for this area and will be more aware next year. Good luck to the two nominees.

Selectors are starting to look at SNZ Service Awards and Canterbury Awards and will meet shortly

### 14. General business

- AGM / New Regional Constitution – The committee discussed adopting the Regional Constitution and moved to have a SGM following by the AGM on the 22<sup>nd</sup> June, venue to be advised. The committee recommends having an 8 member board with 4 appointed and 4 nominated. Christine and Fiona confirm they are happy for their names to go forward as nominees for the appointments panel
- Brigitte reported back from the coaches group, Jellie Park pool space is a bit of an unknown due to council changes taking place and if the Platinum squad had they could use a variety of pools in the region as coaches would be happy to accommodate those swimmers during their training times. It was moved to support the squad pathways programme for the coming season and that the region will contribute \$14,000 to the programme.

Moved: Wayne

Seconded: Graham

Carried

- Monique has been reviewing the stock of Eastern Districts Cups and there are 5 cups from the ED region that can be used in the Canterbury Region. The following events will now be awarded with cups at Canterbury Champs.
  1. Men's 800m Freestyle
  2. Women's 400m Freestyle
  3. Women's 800m Freestyle
  4. Women's 50m Freestyle
  5. Club Champion at SCWC Champs

Amanda to add these cups to the rules and regulations.

It was moved to adopt 5 Eastern District Cups for the most recent purpose for Canterbury Champs.

Moved: Wayne

Seconder: Monique Carried

- Graham has had to resign from the Canterbury Sports Foundation due to work commitments. Neil Porter remains as a member.
- David Prattley has informed the committee he will no longer be standing as a representative for SCWC on the South Island Committee. The committee to appoint a new representative.



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- Wayne and Amana to meet with the Mainland Foundation on the 9<sup>th</sup> June to discuss possible funding for the coming season.
  - Wayne moved to apply to Trust Aoraki Ltd for \$8500.00 to cover pool hire for South Island Championships and SCWC Junior Championships.
  - Moved: Wayne                              Seconded: Janice
  - CCC squad coaching – Brigitte, Janice, Fiona, Monique, Wayne and Graham will be attending a meeting with the council regarding the new coaching proposals for the CCC program at Jellie Park. The committee agreed that Wayne to sit on the selection panel for expressions of interest with regards to coaching.
  - Jellie Park Storage – Wayne moved that we pay a one-off bond of \$300 to keep a storage cage at Jellie Park. Wayne to organise a padlock and key.
- Moved: Wayne                      Seconded: Lesley                      Carried

- SNZ has asked for SCWC to identify approx. 5 KPI's that it considers most relevant for 2014/15 season – the committee has tabled the following:
  1. *Foster and support the competitive swimming pathway within the SCWC region*
  2. *Providing assistance to and co-operating with Swimming NZ on Whole of Sport Plan initiatives by, for example:*
    - *Assisting with the implementation and operation of the National Database*
    - *Providing data to Swimming NZ on the availability of swimming pools, swimming pool access charges and pool space in the Region*
    - *Assisting with securing funding for the Sport*
  3. *Organising and running competitive swimming events in the SCWC Region that:*
    - *Provides swimmers with appropriate opportunities to compete against others of similar or greater ability and progress according to their individual performance plan*
    - *Are co-ordinated with the national calendar of events*
    - *Are co-ordinated with the calendars of events of other Regions*
    - *Assisting with the implementation and operation of national swimming events*
  4. *Maintaining financial viability of the Regional Association*
  5. *Implementing programmes to assist Member Clubs in the SCWC Region to improve their governance*
- Greg informed the committee that Frank Davenport had passed away. Frank was married to Pat Davenport who had given many years of service to Canterbury Swimming in a variety of roles. Amanda to send the family a card.



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Moved:

Seconded:

carried

**The meeting closed at 9.28pm**

**Next meeting will be on the 9th June at 7.00pm 2014 at 2/9 Washing Way**