



# SWIMMING CANTERBURY WEST COAST INC.

## MINUTES OF THE BOARD MEETING

Meeting opened 7pm at Lincoln on 6th April 2016

- 1. Present:** Wayne Rollinson, Janice Rennell, Graham Scammell, Monique van Vugt , Ashley Cassin (phone) Michael Toomey, Brigitte Mahan

Wayne (Chairperson) welcomed those present

- 2. In Attendance:** Amanda MacLeod (Administrator)

- 3. Apologies: Nil**

Moved:            Seconded:        Carried

- 4. Minutes of the previous meeting read and accepted**

Moved: Monique            Seconded: Graham        Carried

- 5. Matters arising:**

- 6. Correspondence in / out:**

### **SNZ**

New Zealand Swimming Trust  
Outward Bound Camp 2016  
2016 New Zealand Open Championships Event Information

### **Regions**

#### **Sport Canterbury**

#### **Clubs**

Swim Timaru permission to attend Neptune & Collegiate Meets

#### **Other**

SNZ OPEN CHAMPS / OLYMPIC TRIALS - GOLDEN TICKET  
Swimming Race to be held in one of Christchurch's Sister Cities

**Correspondence**    Moved: Janice            Seconded: Monique        Carried

- 7. Transfers**

Mr M J Woods from Te Awamutu Swim Club to Wharenui Swim Club  
Mr L T Moloney from QEII Swim Club to Jasi Swim Club  
Miss N G Reweti from Greymouth Amateur Swimming Club to Tasman Swim Club.  
Miss M Butler from Aquagym Swimming Club to Jasi Swim Club  
Mr Q M Hurley from QEII Swim Club to Jasi Swim Club



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Moved: Monique      Seconded: Ashley      Carried

### 8. Records

#### Men 16-16 50 Fly

26.09	WILLIAM J. CAMPBELL at State 2012 NZ Open Championships	25/03/2012	WHACB
25.73**	Satori J. Dobbie at 2016 Otago Canterbury Championships	20/01/2016	JASCB -CB
25.85	Satori J. Dobbie at 2016 Otago Canterbury Championships	20/01/2016	JASCB -CB

#### Men 16-16 100 Back

59.71	CAMERON J. JAMES at 2011 NZ Secondary Schools Championships	27/08/2011	AQGCB
59.65**	Oliver R. Rayner at 2016 NZ Open Championships	28/03/2016	NCSCB -CB

#### Men 16-16 50 Fly

25.73	Satori J. Dobbie at 2016 Otago Canterbury Championships	20/01/2016	JASCB -CB
25.71**	Satori J. Dobbie at 2016 NZ Open Championships	28/03/2016	JASCB -CB

#### Men 16-16 100 Fly

56.65	Satori J. Dobbie at 2016 Victorian Age Championships	12/12/2015	QESCB -CB
56.24 **	Satori J. Dobbie at 2016 NZ Open Championships	28/03/2016	JASCB -CB
56.64	Satori J. Dobbie at 2016 NZ Open Championships	28/03/2016	JASCB -CB

#### Men 100 Back

58.27	WILLIAM J. CAMPBELL at 2015 McDonalds Queensland Championships	12/12/2015	WHACB -CB
58.12**	WILLIAM J. CAMPBELL at 2016 NZ Open Championships	28/03/2016	WHACB -CB



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### Men 100 Breast

1:02.90	George L. Schroder at 2014 Jr Pan Pacific Swimming Championships	27/08/2014	NZL
1:02.598*	George L. Schroder at 2016 NZ Open Championships	28/03/2016	HOKCB -CB

### Men 200 Breast

2:14.95	George L. Schroder at 2014 Jr Pan Pacific Swimming Championships	27/08/2014	NZL
2:13.93 **	George L. Schroder at 2016 NZ Open Championships	28/03/2016	HOKCB -CB

Moved: Michael                      Seconded: Ashley      Carried

### Financial records

#### ACCOUNTS PAID:

7-Mar-16	Marsh Limited Insurance	2,106.50
7-Mar-16	Marsh Limited insurance	247.01
10-Mar-16	SNZ DIV II Relay Payment	240.00
15-Mar-16	XCM Clothing SIC&T	3,669.00
18-Mar-16	Warehouse Stationary	25.00
18-Mar-16	Warehouse Stationary	157.91
18-Mar-16	SNZ Affiliation Payment	222.00
18-Mar-16	Warehouse Stationary	306.00
18-Mar-16	Inland Revenue Depar	759.06
18-Mar-16	BBIT Solutions Email servic	25.30
21-Mar-16	WESTPAC Business Crd	56.46
21-Mar-16	ph/internet march 17630706	126.87
21-Mar-16	Off Exp	65.00
21-Mar-16	SIC&T Programmes	440.00

#### ACCOUNTS to PAY:

#### OVERDUE ACCOUNTS:

AQG	AquaGym Swimming Club	183.50
	9-Mar-16 Due 09/03/16 <i>Inv</i> 14834	78.00
	21-Mar-16 Due 21/03/16 <i>Inv</i> 14861	105.50
ASH	Ashburton Swim Club	-27.00
	5-Feb-16 Due 05/02/16 <i>Rec</i> 966 <i>Receipt</i>	-260.50
	10-Feb-16 Due 10/02/16 <i>Inv</i> 14790	28.00
	21-Feb-16 Due 21/02/16 <i>Inv</i> 14812	100.00
	14-Mar-16 Due 14/03/16 <i>Inv</i> 14859	105.50
BL	Bluff Swimming Club	54.60



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	5-Mar-16	Due 05/03/16	Inv	14821	54.60
HOK	Hokitika Swim Club				117.00
	9-Mar-16	Due 09/03/16	Inv	14838	117.00
JAS	Jasi Swim Club Phone:359 0029				90.60
	20-Feb-16	Due 20/02/16	Inv	14810	75.00
	9-Mar-16	Due 09/03/16	Inv	14839	15.60
MOT	Motueka				31.20
	9-Mar-16	Due 09/03/16	Inv	14842	31.20
MU	Murihiku Swimming Club				624.00
	5-Mar-16	Due 05/03/16	Inv	14826	624.00
NEPT	Neptune Swim Club				15.60
	9-Mar-16	Due 09/03/16	Inv	14843	15.60
NM	Swimming Nelson Marlborough				256.00
	10-Mar-16	Due 10/03/16	Inv	14852	256.00
NTH	North Canterbury Swim Club				220.40
	2-Feb-16	Due 02/02/16	Inv	14777	80.00
	9-Mar-16	Due 09/03/16	Inv	14844	140.40
OAMA	Oamaru Swim Club				577.20
	5-Mar-16	Due 05/03/16	Inv	14827	577.20
ORCA	Orca Swim Club				483.60
	5-Mar-16	Due 05/03/16	Inv	14828	483.60
OS	Oscar van Stekelenborg				
	23-Feb-16	Due 23/02/16	Inv	14816	25.00
SEL	Selwyn Swimming Club				15.60
	9-Mar-16	Due 09/03/16	Inv	14846	15.60
STU	Swim Timaru Inc				53.40
	14-Dec-15	Due 14/12/15	Inv	14740	15.00
	27-Jan-16	Due 27/01/16	Inv	14774	15.00
	9-Mar-16	Due 09/03/16	Inv	14845	23.40
WA	Waverley Swimming Club				124.80
	5-Mar-16	Due 05/03/16	Inv	14832	124.80
WAI	Waitaha Swim Club				949.60
	21-Feb-16	Due 21/02/16	Inv	14814	200.00
	9-Mar-16	Due 09/03/16	Inv	14849	327.60
	14-Mar-16	Due 14/03/16	Inv	14858	316.50
	21-Mar-16	Due 21/03/16	Inv	14862	105.50
WAM	Waimea				46.80
	9-Mar-16	Due 09/03/16	Inv	14848	46.80
WHA	Wharenui Swim Club Phone:348 6488				225.50
	21-Mar-16	Due 21/03/16	Inv	14863	105.50
WPT	Westport Swim Club Phone:03 789 8898				46.20



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21-Feb-16	Due 21/02/16	Inv	14813	15.00
9-Mar-16	Due 09/03/16	Inv	14850	31.20

Accounts Moved: Graham      Seconded: Janice      Carried

*Janice presented the budget to the Board with particular emphasis on Canterbury Champs and Affiliations.*

### 9. Funding Report

Provider	Purpose	Amount
NZ Community Trust	Administration	\$ 20,000.00
Mainland Foundation	Swimmers & Officials National Meets	\$20,000.00
Trust Aoraki	Junior Champs Pool Hire	\$3000.00
NZ Racing Board	Pool Hire Memorial Meet & Canterbury Champs	\$6579.89
Pub Charity	Championship Medals	\$8238.00
Four winds Foundations	Ribbons	\$700.00
Youthtown	SIC& T Ribbons	\$2242.50

### Declined Applications

Provider	Purpose	Amount
Canterbury Community Trust	Administration Expenses	\$30,000.00
Infinity Foundation	Administration Top Up	\$10,000.00
Ashburton Licensing Trust	SIC&T Pool Hire & Ribbons	\$5077.00
Lions Foundation	SIC&T Pool Hire & Regional Caps	\$3966.00

### Pending Application

Provider	Purpose	Amount

Monique moved to apply to NZCT for \$10,000 of funding to cover Squad pathways expenses for the 2016/2017

Moved: Monique      Seconded: Michael      Carried



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### 10. Membership

#### Current Membership Numbers (as at 1 March 2016)

< 12 Years	13/14	15/16	17/18	>19	Total
319	195	114	50	33	711

#### Previous Seasons

Date	Competitive Swimmers
30/06/15	689
30/6/2014	605
30/6/2013	648
30/6/2012	762
30/6/2011	866
30/6/2010	929
30/6/2009	696
30/6/2008	612
30/6/2007	666
30/6/2006	728
30/6/2005	807
30/6/2004	757

Competitive numbers = combined numbers of CWC and ED prior to amalgamation

#### Technical KPI's

Task	Current Numbers	Target Increase 12mth period	%	Target Numbers	Qualified in the last 3 months	Year to Date Numbers
<i>IOT – Regional</i>	42	20%		50	-1	46
<i>IOT – National</i>	11	25%		14	1	13
<i>Stroke Judge*</i>	5	60%		8	0	6
<i>Starter</i>	7	30%		9	0	10
<i>Regional Referee</i>	6	15%		7	1	6
<i>National Referee</i>	8			8	1	8

\*New Qualification \*\* Target 5% increase after first year

Nothing new to report from the Technical Committee this month



## SWIMMING CANTERBURY WEST COAST INC. MINUTES OF THE BOARD MEETING

<b>Follow up Items from Previous Meetings</b>	
<p>a) Wayne moved that Ashley investigate some possible corporate funding and sponsorship for our Squad Pathways expenses including caps and uniforms.</p> <p>Moved: Wayne                      Seconded: Janice                      Carried</p> <p>    Ashley to progress further a covering letter so we can use to get sponsorship for the electronic pads, score board and trailer – aim to have a draft letter for our next meeting in March. Ashley to liaise with Amanda.</p>	<p><b>Ashley</b> <b>Draft letter required</b> <b>for June meeting</b></p>
<p>b) Annual Report Layout</p>	<p><b>Janice</b> <b>WIP</b></p>
<p>c) Meeting with Christchurch based clubs on future going forward This will include detail on shifts in housing that have occurred throughout the city pre and post-earthquake.</p> <p>    Michael queried where the cutting and merging of clubs would take place – would it be based around pools and water space geographically. The Board need to encourage and assist where necessary and the changes need to be in place by the time the new Metro facility opens.</p>	<p><b>Wayne</b> <b>WIP</b></p>
<p>d) Janice to look at adding some more details to Graham’s pamphlet and sourcing some quotes from older well known swimmers.</p>	<p><b>Janice</b> <b>WIP</b></p>
<p>e) SI Committee – We currently have a representative on the committee however the Board now feels this position would be better represented by someone on our events committee. Wayne to approach Fiona</p>	<p><b>Wayne</b> <b>WIP</b></p>

<b>General Business</b>	
<p>a )AGM &amp; Nominations – The AGM will take place on the 14<sup>th</sup> August at ..... (1.30 -2.30). Wayne will look at making a presentation to clubs prior to the AGM about population shifts/club numbers within the greater ChCh area that maybe further discussed at the AGM</p> <p>b) Prior to the AGM the Board will have a meeting.</p> <p>    Michael saw no constitutional reason why the Board couldn’t have a SCWC swimming coach advising to the Board, including attending Board meetings.</p> <p>    Monique and Wayne’s term of office expire at the AGM and both have indicated they will seek re-election. Additionally, the number of members on the Board number has to reduce from 7 to 6.</p>	



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<p>c) Annual Report – Wayne and Janice are reformatting the annual report, a lot of repeated information or unnecessary data has been removed. The results that are reported will include podium places at the National Meets only and Canterbury Champs. Janice will email the Board the draft.</p>	
<p>d) Jellie Park updates – The blocks are now in place, titles were not replaced but the ends have repainted.</p> <p>Metro update – plans are now at the consultation stage. Seating is still a potential issue.</p> <p>The council are close to confirming plans for the new pool on the old QEII site and at Hornby.</p>	
<p>e) Amanda to send Fiona and Sophie a congratulations card for their achievements at the recent SNZ Awards evening. Fiona was named SNZ Volunteer of the Year while Sophie was named Swimmer with a Disability of the Year.</p>	
<p>f) Amanda to check the initial purpose of the Mainland Foundation and email it to Wayne.</p>	
<p>g) Brigitte explained the coaches decision to include two extra relay teams into the National Age Group relays for the 4x100 events (both genders)</p>	

**The meeting closed at 8.10pm**

**The next meeting will be held at Wayne's place on Wednesday 15<sup>th</sup> June at 7pm.**